

CITY OF WAGONER
REGULAR BUSINESS MEETING
WAGONER CITY HALL
231 CHURCH STREET
FEBRUARY 6, 2023
7:00 PM

Albert Jones, Mayor
Dwayne Elam, Superintendent
Ken Hicks, Attorney
Kelly Grooms, Fire Chief

Rhonda K. Hash, City Clerk
Donna S. Jones, Treasurer
Bob Haley, Chief of Police
Jim Roberts, EMS Director

Jimmy Butler
Anthony Wagoner
Joshua Bogle
Roger Schilling

Patrick Sampson
Gayla Wright
Larry Abernathy
Steven L. Rhoden

Meeting tape recorded by Rhonda Hash, City Clerk
Agenda Posted: February 3, 2023 at 4:30 P.M.

THE CITY OF WAGONER REGULAR CALLED BUSINESS MEETING FOR FEBRUARY 6, 2023 WAS CALLED TO ORDER AT 7:04 P.M BY MAYOR JONES. ALL COUNCIL MEMBERS WERE PRESENT.

1. Invocation

The invocation was given by Larry Abernathy.

2. Pledge of Allegiance

3. Discussion and possible action – Approval or corrections to minutes: January 3, 2023.

Motion by Councilor Abernathy, second by Councilor Bogle to approve minutes from January 3, 2023. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

4. Approval or denial of claims: City- #--- - #---
 EMS-#--- - #---
 EDF-#--- - #---

There were no Manual Warrants lists to be approved due to an illness in the accounting office. Purchase Order lists only were approved.

Motion by Councilor Rhoden, second by Councilor Wagoner to approve claims as submitted.

VOTE: Butler, yes, Wagoner, yes, Bogle, yes Schilling, yes; Rhoden, yes; Abernathy, yes, Wright, yes, Sampson, yes.

MOTION CARRIED

Claims List: Taken from Purchase Order Receipt Report – Manual Warrants listed first

95194	VIP TECHNOLOGY SOLUTIONS G	33,600.00	96630	HARRISON TIRE & SUPPLY	554.00
96108	TWIN CITIES READY MIX	451.95	96632	CLEAN THE UNIFORM CO.	271.33
96529	LIBERTY FLAGS	193.41	96634	PREMIER TRUCK GROUP OF MUSK	322.14
96533	ONE SOURCE WATER	114.39	96635	FLEETPRIDE	67.30
96536	CLEAN THE UNIFORM CO.	234.31	96638	YELLOWHOUSE MACHINERY CO.	195.25
96540	DAVID L WEATHERFORD	570.00	96640	AUTOZONE	31.09
96541	WAGONER COMMUNITY HOSP	285.00	96644	OKLAHOMA EMERGENCY MANAGE	571.57
96542	KATS	4,167.00	96647	NORTHERN SAFETY CO., INC	165.82
96545	SAM'S CLUB	22.68	96650	SUPERIOR LINEN SERVICE	41.55
96548	FUELMAN	1,112.92	96653	ONG	2,857.58
96552	WINDSTREAM	145.14	96655	TYLER TECHNOLOGIES	884.38
96553	WINDSTREAM	60.54	96660	FUELMAN	1,300.52
96554	MONITORING OKLAHOMA	154.00	96663	LAKE SHORE SUPPLY COMPANY	826.60
96559	TYLER TECHNOLOGIES	387.84	96666	MUSKOGEE COMMUNICATIONS	86.00
96565	AMAZON CAPITAL SERVICES, IN	139.24	96667	SPECIAL OPS UNIFORMS	326.95
96573	LAKE REGION ELECT. CO-OP	223.31	96668	OKLAHOMA POLICE SUPPLY	480.98
96576	CLEAN THE UNIFORM CO.	252.48	96671	BANNER FIRE EQUIPMENT	188.90
96578	FUELMAN	931.92	96672	C & C SANITATION	50.00
96583	SUPERIOR LINEN SERVICE	88.55	96673	OKLAHOMA DEPT OF PUBLIC SAFE	350.00
96586	SPECIAL OPS UNIFORMS	121.98	96676	SUMNER ONE	140.25
96589	S&M MOBILE D.A.T	140.00	96679	VIP TECHNOLOGY SOLUTIONS GR	1,675.00
96593	WINDSTREAM	1,150.03	96681	VIP TECHNOLOGY SOLUTIONS GR	37.50
96594	WINDSTREAM	3,222.11	96682	O'REILLY AUTOMOTIVE INC	137.17
96603	FUELMAN	1,255.62	96683	O'REILLY AUTOMOTIVE INC	148.26
96607	SIGNAL TEK, INC	463.00	96684	O'REILLY AUTOMOTIVE INC	99.94
96608	SUPERIOR LINEN SERVICE	60.68	96686	TULSA HOSE& FITTINGS	334.26
96611	SIGNAL TEK, INC	200.00	96687	INLAND TRUCK PARTS CO.	940.37
96612	TULSA WORLD	332.96	96688	M & D DISTRIBUTORS TULSA	998.01
96613	B & C TRAILER SERVICES	191.52	96690	PRYOR WASTE & RECYCLING, LLC	750.00
96614	VIP TECHNOLOGY SOLUTIONS G	77.50	96691	VIP VOICE SERVICES	740.00
96615	MUSKOGEE PHOENIX	174.00	96692	VIP VOICE SERVICES	312.13
96617	OMUSA/MESO	491.88	96696	TULSA ASPHALT, LLC	1,449.36
96624	KAPCO	351.89	96705	WAGONER COUNTY CLERK	18.00
96626	LUBRICATION SPECIALIST, INC	204.76	96706	CHAMBER OF COMMERCE	1,484.97

96707	FORT GIBSON LAKE ASSOC.	1,484.97	96780	WAGONER LUMBER COMPANY	45.18
96708	STILLWATER MILLING COMPAN	311.88	96782	GARY'S TIRE COMPANY	3.00
96709	ONE SOURCE WATER	75.43	96787	CLEAN THE UNIFORM CO.	271.33
96712	SPECIAL OPS UNIFORMS	117.97	96789	CARD SERVICES	1,564.47
96714	FIVE STAR OFFICE SUPPLY	163.38	96794	WINDSTREAM	149.29
96716	WRIGHT NATIONAL FLOOD INS	1,863.00	96795	PRUCHASE POWER	300.00
96717	SUPERIOR LINEN SERVICE	60.68	96796	ERIC JOHNSON	1,750.00
96720	PRYOR WASTE & RECYCLING	372.00	96798	SADLER PAPER COMPANY	157.29
96722	CHAMBER OF COMMERCE	300.00	96803	CITY OF WAGONER UBCC CHEC	44.00
96726	W.B. SMITH P.E CFM	3,333.33	96804	CAPITAL ONE	732.33
96729	BOOKSAMILLION	26.23	96805	CAPITAL ONE	351.11
96730	CENTER POINT LARGE PRINT	181.56	96806	CAPITAL ONE	39.98
96731	GALE/CENGAGE LEARNING	208.36	96811	PRESTIGE PLUMBING, LLC	252.50
96732	GUIDEPOSTS	37.68			
96733	INGRAM LIBRARY SERVICES	317.09			
96734	OKLAHOMA TODAY	39.95			
96735	FARONICS	853.90			
96736	XEROX CORPORATION	512.54			
96737	AMERICAN LIBRARY ASSOCIAT	236.00			
96738	AMERICAN STAMP & MARKING	51.56			
96740	HARRISON TIRE & SUPPLY	999.76			
96741	INTERSTATE BATTERY SYSTEM	261.90			
96743	YELLOWHOUSE MACHINERY CO	333.59			
96744	HOLT TRUCK CENTERS	185.83			
96745	O'REILLY AUTOMOTIVE INC	62.94			
96746	O'REILLY AUTOMOTIVE INC	57.57			
96750	P & K EQUIPMENT, INC.	24.25			
96752	QUALITY PETROLEUM, INC.	397.46			
96755	BANDY'S BUSINESS FORMS	381.35			
96757	FUELMAN	1,718.27			
96763	O'REILLY AUTOMOTIVE INC	39.62			
96766	WPWA GROSS REVENUE FUND	14,277.34			
96769	VIP VOICE SERVICES	519.23			
96773	WINDSTREAM	60.85			
96776	AMAZON CAPITAL SERVICES, IN	1,169.27			
96777	AMAZON CAPITAL SERVICES, IN	59.99			
96779	WAGONER LUBMER COMPANY	48.31			

Ambulance Claims: Taken from Purchase Order Receipt Report – Manual Warrants listed first:

96535	ONE SOURCE WATER	28.48	96723	DR. CASEY HANNA	400.00
96543	OPTIMUM	41.00	96739	HARRISON TIRE & SUPPLY	204.57
96550	FUELMAN	580.05	96754	QUALITY PETROLEUM, INC.	198.75
96574	AIRGAS USA, LLC	840.09	96759	FUELMAN	793.47
96580	FUELMAN	699.77	96764	FIVE STAR OFFICE SUPPLY	48.90
96596	WINDSTREAM	316.18	96765	JIM ROBERTS	68.72
96597	WINDSTREAM	50.37	96768	WPWA GROSS REVENUE FUND	1,462.88
96599	JIM ROBERTS	115.91	96784	GARY'S TIRE COMPANY	92.00
96600	OKLAHOMA GRAPHX AND EMB	30.00	96785	BOUND TREE MEDICAL, LLC	68.37
96605	FUELMAN	688.65	96793	BOUND TREE MEDICAL, LLC	126.00
96610	SUPERIOR LINEN SERVICE	47.00	96800	ROGERS DRUG	192.00
96625	AIRGAS USA, LLC	479.68	96802	GREEN COUNTRY MEDICAL WASTE	35.00
96628	LUBRICATION SPECIALIST, INC	102.40	96808	CAPITAL ONE	196.08
96631	HARRISON TIRE & SUPPLY	204.57	96810	OPTIMUM	46.00
96662	FUELMAN	855.86			
96669	MUSKOGEE COUNTY EMS	232.07			
96711	ONE SOURCE WATER	16.48			
96719	SUPERIOR LINEN SERVICE	47.00			

5. Mayor's Report

Mayor Jones gave the report for the month of January at this time. The Leadership Wagoner class had Education Day this month and toured all of the schools and received presentations from students and Mr. Harris, Superintendent of Schools. During the month of February, they will have Economic Development as the topic and will tour Unarco, DMI and Elastomer Specialties. Becco is the contractor for the Highway 51 asphalt project. That project will begin when the temperatures are appropriate for laying asphalt. The MLK Celebration was held in January and went well. The Economic Development Authority along with the Wagoner County Economic Development Board are working to get a business to locate in the old LaBarge building. Wagoner Willows subdivision is moving forward and hope to begin construction before fall. Meetings will be held regarding the RAISE Grant and moving forward on that project. There will be a Black History Month event at the City Museum on February 18, 2023 from 1-4 p.m. Patricia Jackson authored a book on the history of Lincoln School and will be at the event to speak and will have books available for sale. Mayor Jones encouraged everyone to attend this event.

The employee of the month for February was Lt. Clarence Collins, Wagoner Police Department. Officer Collins was unable to attend the meeting and his plaque will be presented to him at a later date.

An Impact Report providing information about the Bluegrass Chili Festival was handed out to the Council members at this time.

6. Discussion and possible action – To approve or not approve request from Jack's Ice Cream to operate an ice cream vending route in the City of Wagoner

Council was advised that this company had been operating in Wagoner for the past few years and there have been no complaints at the office or with the Police Department.

Motion by Councilor Wright, second by Councilor Sampson to approve request from Jack's Ice Cream to operate an ice cream vending route in the City of Wagoner. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

7. Discussion and possible action – To purchase employee health insurance

Lori Hall introduce Gary Broom and Amber Martin with Premier Consulting Partners to give information on the insurance renewals for City employees. Premier negotiated with Community Care and received a quote that included no increase in premiums for this year and a guaranteed zero increase for the next year as well. Discussion was held as to this insurance quote.

Motion by Councilor Wagoner, second by Councilor Abernathy to purchase employee health insurance from Community Care as per quote. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

8. Discussion and possible action – To enter into an agreement with Teladoc for remote medical services

Information was presented to the Council on the Teladoc program.

Motion by Councilor Sampson, second by Councilor Butler to enter into an agreement with Teladoc for remote medical services. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

9. Discussion and possible action – To purchase employee life insurance

The Council was advised that Sun Life had given a quote for life insurance that included no increase in premiums for this year.

Motion by Councilor Sampson, second by Councilor Butler to purchase employee life insurance from Sun Life per quote. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

10. Discussion and possible action – To purchase employee vision insurance

The Council was advised that there was no increase in premiums for life insurance according to the quote from Sun Life.

Motion by Councilor Sampson, second by Councilor Wright to purchase employee vision insurance from Sun Life per quote. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

11. Discussion and possible action – To purchase employee dental insurance

There is no increase in premiums for dental insurance purchased from Delta Dental.

Motion by Councilor Wagoner, second by Councilor Sampson to purchase employee dental insurance from Delta Dental per quote. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

12. Discussion and possible action –

Parks & Recreation – To end the probation period on employee, Joshua Jones

EMS – To hire Caleb Bark as basic EMT

NOTE: The Council may adjourn to an executive session for the purpose of discussing the above items pursuant to Title 25 O.S., Section 307 (B)(1)

The Council did not adjourn to an executive session.

Recommendation was made to end the probation period on Joshua Jones effective 1/3/2023 at a salary of \$11.00 per hour.

Motion by Councilor Sampson, second by Councilor Schilling to end the probation period on Joshua Jones effective 1/3/2023 at a rate of pay of \$11.00 per hour. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

Recommendation was made to hire Caleb Bark as basic EMT at a rate of pay of \$12.45 per hour with an effective date of 1/3/2023.

Motion by Councilor Schilling, second by Councilor Wright to hire Caleb Bark as basic EMT at a rate of pay of \$12.45 per hour with an effective date of 1/3/2023. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

13. Discussion and possible action – To declare a compressor and cascade system which includes 1-MAKP breathing air compressor, 4-air storage cylinders (3000PSI), and 1-Hypres 2-cylinder fill station as surplus property and authorize disposal thereof

Deputy Chief Cagle stated that this was the cascade system used to fill the SCBA bottles and that we had a new system ordered.

Motion by Councilor Schilling, second by Councilor Rhoden to declare a compressor and cascade system which includes 1 MAKP breathing air compressor, 4-air storage cylinders (3000PSI), and 1-Hypres 2-cylinder fill station as surplus property and authorize disposal thereof. VOTE: Butler, yes, Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

14. Discussion and possible action – To enter into a Management Consultant Agreement with the Johanson Group to obtain an updated Classification and Compensation Study in an amount not to exceed \$6,000.00

Dwayne told the Council that we did not have an exact cost when we brought this to the Council a couple months ago. We have since received an updated quote and Councilor Schilling attended staff meeting a few weeks ago and agreed to reconsider this item on this agenda. If City staff do this compensation study, we will exceed the \$6,000.00 figure. Discussion was held as to this proposal. It was noted that the state was listed as Arkansas not Oklahoma and staff will get that corrected before signing the agreement. We will also state job titles and descriptions and include WPWA employees.

Motion by Councilor Rhoden, second by Councilor Bogle to enter into a Management Consultant Agreement with the Johanson Group to obtain an updated Classification and Compensation Study in an amount not to exceed \$6,000.00 with corrections made to the State, include job titles and descriptions, and include WPWA employees. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

15. Discussion and possible action regarding the acceptance of the American Rescue Plan Act (ARPA) Grant No. ARP-0225-G, Wagoner, Wagoner County in the amount of \$2,000,000.00 and authorize staff to submit for OWRB Board approval, the Bid Tabulations, Engineering Report, and other documentation in conjunction with the ARPA Grant. Projects included in the ARPA Grant are installation of 12,500 LF of 12 inch Force Main sewer from the Coal Creek Lift Station to the wastewater treatment facility including upgrading the

Headworks and adding Paracetic Acid Disinfection, and rehabilitation of the Maple Park Water Storage Tank

Dwayne told the Council that we had been talking about this Grant process for several months. This was a very competitive grant and we were glad to be accepted into the program. Dale Burke with Infrastructure Solutions gave information to the Council on the application process and projects included in the grant. This is a great thing for the City of Wagoner and will make needed improvements to infrastructure at little or no cost to citizens.

Motion by Councilor Bogle, second by Councilor Wagoner to accept the American Rescue Plan Act (ARPA) Grant No. ARP-0225-G, Wagoner, Wagoner County as stated. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

16. Discussion and possible action – To authorize commencement of work and enter into an engineering agreement with Infrastructure Solutions Group, LLC to provide services associated with the preparation of engineering studies, detailed plans, and construction administration for projects under the American Rescue Plan Act (ARPA) Grant No. ARP-0225-G. The ARPA Grant compressed schedule of tasks requires engineering services to be needed immediately to meet deadlines imposed by the Grant Program. All studies and detailed plans must be prepared and approved and ready for construction within 9 months and all project construction must be completed by November 2025

Mr. Burke told the Council that there are four work orders for the engineering tasks associated with the ARPA Grant.

Motion by Councilor Bogle, second by Councilor Schilling to authorize commencement of work and enter into an engineering agreement with Infrastructure Solutions Group, LLC to provide services associated with the preparation of engineering studies, detailed plans and construction administration for projects under the American Rescue Plan Act (ARPA) Grant No. ARP—225-G. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

17. Discussion and possible action – To authorize advertisement for bids for Coal Creek Force Main Material Supply – Includes 12,500 linear feet of PVC pipe, fittings, air relief valves, and other appurtenances

Motion by Councilor Schilling, second by Councilor Sampson to authorize advertisement for bids for Coal Creak Force Main Material Supply – Includes 12,500 linear feet of PVC pipe fittings, air relief valves, and other appurtenances. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

18. Discussion and possible action – To ratify the appointment of Chip Nanni as Board Member of the City of Wagoner Board of Adjustments

Councilor Wright asked if this position was offered to other people. Mayor Jones stated that the position had been open for nine months and Mr. Nanni had expressed interest in the position.

Motion by Councilor Bogle, second by Councilor Rhoden to ratify the appointment of Chip Nanni as Board Member of the City of Wagoner Board of Adjustments. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, no; Rhoden, yes; Abernathy, yes; Wright, no; Sampson, no.

MOTION CARRIED

19. Discussion and possible action – To ratify the appointment of Phillip Sullivan as Board Member of the City of Wagoner Economic Development Authority

Mayor Jones advised that McKenzie Haff had resigned from the Board. Mr. Sullivan would replace her on the Board for the rest of her term.

Motion by Councilor Bogle, second by Councilor Schilling to ratify the appointment of Phillip Sullivan as Board Member of the City of Wagoner Economic Development Authority. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Sampson, yes.

MOTION CARRIED

20. Unscheduled Public Appearances

There were no unscheduled public appearances.

21. Departmental Reports

The CFO from the hospital gave the report and reported they had a good month.


Dwayne told the Council the Stormwater Project was moving along well. We are almost out of the railroad right-of-way now. Commission Edwards was a tremendous help with this project when our dump truck went down and he lent us trucks and drivers so we could continue to

work. The Fire Department received a \$20,000 grant from the Lion's Club which will be a great help to the department in updating equipment. The Library received their State Aid and we have signed the contract with the school system which will provide an additional \$7,500 in E-books for the citizens and school students to access. He had received a question regarding the spoils by Semore Park and advised that the contractor on the project will be responsible for clean-up of that area.

22. Adjournment

Motion by Councilor Wagoner, second by Councilor Butler to adjourn the City of Wagoner regular business meeting. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED
MEETING ADJOURNED



Albert Jones, Mayor

Attest: (seal)



Rhonda K. Hash, City Clerk