



Building Permit Application

City of Wagoner

231 Church Street
Wagoner, Oklahoma 74467

Development Services

Phone: (918) 485-2554

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Email: cityplanner@wagonerok.org

cityinspector@wagonerok.org

OWNER NAME: _____ CONTACT #: _____

CONTRACTOR NAME: _____ CONTACT #: _____

ADDRESS: _____

LEGAL DESCRIPTION: _____

TEMPORARY UTILITY SERVICE (if necessary)

NAME: _____ BILLING ADDRESS: _____ CONTACT #: _____

TYPE OF PERMITS

RESIDENTIAL

- ☐ NEW
☐ REMODEL
☐ ADDITION/
ACCESSORY BUILDING
☐ PATIO COVERINGS/
DECKS
☐ DRIVEWAY

COMMERCIAL

- ☐ NEW
☐ REMODEL
☐ ADDITION/
ACCESSORY BUILDING
☐ PATIO COVERINGS/
DECKS
☐ PARKING LOT

OTHER

- ☐ GAS ☐ CARPORT
☐ ELECTRICAL
☐ PLUMBING
☐ MECHANICAL
☐ POOL
☐ DEMOLITION
☐ MOVING
☐ ROOFING/SIDING
☐ SIGN
☐ MOBILE HOME
☐ STORM SHELTER
☐ _____

SITE SPECIFICS

VALUATION OF WORK TO BE DONE: \$ _____ CULVERT: Y / N

PROPOSED USE: _____

SQUARE FOOTAGE: _____ HEIGHT: _____

SITE PLAN: Y / N WATER SERVICE SEWER SERVICE
☐ CITY ☐ CITY
☐ OTHER _____ ☐ OTHER _____

CONTRACTOR INFORMATION

ELECTRICAL: _____

STATE LICENSE #: _____ LOCAL LICENSE #: _____ CONTACT #: _____

PLUMBING: _____

STATE LICENSE #: _____ LOCAL LICENSE #: _____ CONTACT #: _____

MECHANICAL: _____

STATE LICENSE #: _____ LOCAL LICENSE #: _____ CONTACT #: _____

OTHER: _____

STATE LICENSE #: _____ LOCAL LICENSE #: _____ CONTACT #: _____

OFFICE USE ONLY

ZONING: _____ FLOODPLAIN: Y / N CULVERT SIZE: _____

EARTH CHANGE: Y / N IMPERVIOUS SURFACE: _____

COMMENTS: _____ PERMIT # _____

AUTHORIZED BY: _____ DATE: _____

APPLICANT SIGNATURE: _____ DATE: _____

FEES

PERMIT: \$ _____ SEWER TAP: \$ _____

FLOODPLAIN: \$ _____ WATER TAP: \$ _____

EARTHCHANGE: \$ _____ STREET CUT: \$ _____

STORMWATER: \$ _____ FEE IN-LIEU: \$ _____

STATE UBCC: \$ _____ ZONING CLEARANCE: \$ _____

TOTAL: \$ _____

DISCLAIMER: RECEIPT OF THIS DOCUMENT IS AN APPROVAL FROM CITY STAFF THAT THE PROPOSED DEVELOPMENT MEETS CITY STANDARDS. IT DOES NOT PROVIDE ASSURANCE THAT THE PROPOSED DEVELOPMENT IS IN ACCORDANCE WITH OTHER RESTRICTIONS THAT MAY BE ASSOCIATED WITH THE PROPERTY LISTED ABOVE EITHER IN THE FORM OF A DEED, COVENANT, AND/OR ANY OTHER INSTRUMENT.

Require Inspections:

Electric Temporary Service

Required prior to requesting Electric Service installation from Wagoner Public Works Authority.

Footing and Foundation Inspection

Required after reinforcing steel is in place and prior to the placing of concrete.

Plumbing Rough-In

Required after piping installed and before placing concrete for the slab. **100 PSI TEST**

Electric Rough-In

Required after all wiring, service panel, boxes, and other components are installed and prior to covering or concealment.

Mechanical

Required after all equipment and ductwork is installed and prior to covering or concealment.

Gas

Required after all gas piping is installed and prior to covering or concealment. **15 PSI TEST**

Plumbing Top-Out

Required after all sanitary, storm, and water distribution piping is installed and prior to covering or concealment.

100 PSI TEST BEFORE METER IS SET & AFTER TOP-OUT.

Framing Inspection

Required after all framing is completed and prior to covering or concealment.

Fire Protection Systems

Sewer Tap and Trench

Required after trenches or ditches are excavated and bedded, piping installed, and before any backfill is put in place.

SEE ENGINEER'S ATTACHMENT.

Water Meter Can and Trench

Required after trenches or ditches are excavated and bedded, piping installed, and before any backfill is put in place.

Electric—Underground Service

Required after trenches or ditches are excavated and bedded, piping installed, and before any backfill is put in place.

SEE WPWA ATTACHMENT.

Final Building Inspection (Certificate of Occupancy)

Final inspection shall be made after the permitted work is complete and prior to occupancy.

Site Plan Specifications:

Site plans are required for all new developments and remodeling projects. Each site plan shall be drawn to scale and include all new improvements to the property including driveways, sidewalks, structures, and fencing. The site plan shall also show lot lines with lengths shown in feet. The site plan shall show all setbacks from property lines for all improvements.