

THE CITY OF WAGONER ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING - City Hall
June 27, 2022 5:30 P.M.

Bart Bogle
Mackenzie Haff
Tim Hoffman

Albert Jones, Mayor
Tony Lowe
Pam Stephens-Karnes

MINUTES

- 1. Call to Order: 5:39 pm. Members present; Stephens-Karnes, Hoffman, and Haff**
- 2. Approval or Correction of Minutes:** Regular Meeting on May 23, 2022. Motion to approve from Stephens-Karnes. Second from Hoffman. Voice vote unanimous. Motion carries.
- 3. Recognize Unscheduled Speakers:** None
- 4. Treasurer's Report:** Tim Hoffman. Approval of Checks: 2733-2739
Building Fund: \$1,200.48 Treasury Fund: \$500,459.44 Checking Account: 165,648.15
Motion to approve the Treasurer's Report from Stephens-Karnes. Second from Haff. Voice vote unanimous.
Motion carries. Motion to approve check numbers 2733-2739 from Stephens-Karnes. Second from Haff. Voice vote unanimous. Motion carries.
- 5. Chairman's Report:** Pam Stephens-Karnes. Tony Lowe will continue in his position on TCWEDA Board and is in good health. Tony is expected to begin attending TCWEDA meetings in July. Stephens-Karnes would still like to see a full-time position created for TCWEDA.
- 6. Mayors Report:** Albert Jones. The City of Wagoner 2022-2023 budget has been finalized and approved. Any increase to pay for City employees is based on the cost-of-living adjustment. The City of Wagoner will have budget numbers for the TCWEDA Board to review during July meeting. Doug _____ resigned his position as the City Planner for Wagoner. The job has been posted on the website but the closing date is unknown.
- 7. Retail Report:** Rickey Hayes. Hayes has had some discussions with Jim Bickford and July Real Estate regarding opportunities that would be a good fit for Wagoner. Hayes had further discussions with the Woodmont Group regarding a site along Hwy 69 North of Wagoner. Retail Live in Austin is in September and includes hundreds of retail brands. TCWEDA is invited to attend.
- 8. Discussion and Possible Action:** Utilization of East Main Street Properties as temporary parking for Main Street businesses during stormwater construction. Mayor Jones gave an update on the expectation on the completion of the Cherokee and Main Street intersection. Mayor Jones also gave a description of the South main street construction project and what to expect. Discussion of signage to help support the downtown businesses. Mayor Jones has ensured that there will be available parking on the East side of Main Street through out the construction

project so additional parking in the “BOB” should not be necessary. TCWEDA would like to discuss the possibility of helping the downtown businesses with signage. TCWEDA expects to revisit this during the July meeting. No action taken, item tabled.

9. Discussion and Possible Action: Approval of audit for Fiscal Year July 1, 2020, to June 30, 2021, from Clothier & Company CPA. A pdf file of the audit has been emailed to TCWEDA but TCWEDA has not received a physical copy. However, there were no issues found. Motion from Stephens-Karnes to approve the audit. Second from Haff. Voice vote unanimous. Motion carries.

10. Discussion and Possible Action: Approval of lawn care maintenance bids of TCWEDA owned properties for fiscal year 2022-2023. Stephens-Karnes reached out to three different entities but only received one response. EZ Lawn care’s proposal is a cost per month of \$1,200 to maintain TCWEDA owned properties. Motion from Haff to approve EZ Lawn’s care proposal as presented. Second from Hoffman. Voice vote unanimous. Motion carries.

11. Discussion Only: Updating on the progress of the Wagoner Food and Ag Hub development agreement.

Note: Board may vote to adjourn to an executive session for the purpose of discussing the above item pursuant to Title 25 O.S. Section 307 (c) (10).

12. Discussion and Possible Action: Renewal of Retail Attractions Consulting Agreement for Fiscal Year 2022-2023. There have been no changes to the previous agreement, only an update to the term. Motion to renew the consulting agreement with Retail Attractions for Fiscal Year 2022-2023 from Stephens-Karnes. Second from Haff. Voice vote unanimous. Motion carries.

13. Adjournment: Motion to adjourn at 7 pm from Stephens-Karnes. Second from Haff. Voice vote unanimous. Motion carries.

Mackenzie Haff