

WAGONER PUBLIC WORKS AUTHORITY
REGULAR BUSINESS MEETING
WAGONER CITY HALL
231 CHURCH STREET
FEBRUARY 6, 2023
7:00 P.M.

ALBERT JONES, CHAIRMAN
DWAYNE ELAM, PUBLIC WORKS DIRECTOR
KEN HICKS, ATTORNEY

RHONDA K HASH, SECRETARY
DONNA S. JONES, TREASURER

Jimmy Butler
Anthony Wagoner
Joshua Bogle
Roger Schilling

Patrick Sampson
Gayla Wright
Larry Abernathy
Steven L. Rhoden

Meeting tape recorded by Rhonda K. Hash, Secretary
Agenda Posted February 3, 2023 at 4:30 P.M.

THE WAGONER PUBLIC WORKS AUTHORITY REGULAR BUSINESS MEETING FOR FEBRUARY 6, 2023 WAS CALLED TO ORDER AT 8:32 P.M. BY CHAIRMAN JONES. ALL TRUSTEES WERE PRESENT.

1. Approval or correction to minutes: January 3, 2023

Motion by Trustee Wagoner, second by Trustee Abernathy to approve minutes of January 3, 2023. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

2. Approval or denial of claims: W.P.W.A. to include #--- - #--- manual warrants
Special Events Fund-#--- - #---
WPWA Capital Projects Fund-#--- - #---

Only purchase order lists were approved.

Motion by Trustee Schilling, second by Trustee Abernathy to approve claims as submitted. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

Claims List: Taken from Purchase Order Receipt Report – Manual Warrants listed first

96276	ARKANSAS ELECTRIC COOP	3,200.00	96627	LUBRICATION SPECIALIST, INC	307.14
96434	OKLA DEPT OF ENV QUALITY	682.00	96629	COOP'S DRIVES, MOTORS	725.00
96435	OKLA DEPT OF ENV QUALITY	62.00	96633	CLEAN THE UNIFORM CO	914.62
96465	BROKEN ARROW ELECTRIC SUPP	433.73	96636	HOLT TRUCK CENTERS	34.53
96530	CORE & MAIN LP	1,503.25	96637	UNITED FORD	81.96
96531	UTILITY SUPPLY	1,401.87	96639	TOOLS BY THE NUMBER	23.80
96532	IBT INC	414.75	96641	AUTOZONE	203.87
96534	ONE SOURCE WATER	56.48	96642	BORDER STATES INDUSTRIES INC	6,883.53
96537	CLEAN THE UNIFORM CO.	929.33	96643	HAWKINS, INC	7,017.71
96538	PIKEPASS CUSTOMER	11.70	96645	USA BLUE BOOK	1,755.13
96539	TYLER TECHNOLOGIES	97.20	96646	WINDSTREAM	283.81
96544	PATE INDUSTRIAL SUPPLY	82.82	96648	NORTHERN SAFETY CO., INC	136.80
96546	SAM'S CLUB	35.96	96649	RENFRO ELECTRIC	450.00
96547	COVE ENVIRONMENTAL	1,400.00	96651	SUPERIOR LINEN SERVICE	28.90
96549	FUELMAN	580.62	96652	PUBLIC SERVICE CO OF OKLA	8,811.07
96551	NORTHERN SAFETY CO., INC	28.44	96654	ONG	2,645.04
96555	MONITORING OKLAHOMA	116.00	96656	TYLER TECHNOLOGIES	1,231.45
96556	MUNICIPAL MAINTENANCE SERV	1,561.50	96657	XEROX CORPORATION	3086
96558	QUADIENT LEASING USA, INC.	529.90	96658	WINDSTREAM	423.97
96560	WAGONER COUNTY RWD 6	643.01	96659	STAPLES CREDIT PLAN	94.98
96561	MITCHELL1	208.00	96661	FUELMAN	610.03
96562	LOCKE SUPPLY	2,254.53	96665	ORWA	3,095.10
96563	STUART C. IRBY CO.	965.21	96670	CINTAAS CORPORATION	7.15
96564	AUTOZONE	65.87	96674	ICM OF TULSA	1,090.00
96569	QUADIENT LEASING USA, INC	479.50	96675	OZARK LASER & SHORING	1,725.00
96570	QUADIENT LEASING USA, INC	735.09	96677	TWIN CITIES READY MIX	40,882.80
96571	NORTHER SAFETY CO., INC	16.96	96678	TULSA HOSE & FITTINGS	4.95
96572	BONNIE'S FLOWERS	40.00	96680	VIP TECHNOLOGY SOLUTIONS GR	1,646.99
96575	BORDER STATES INDUSTRIES INC	2,934.00	96685	O'REILLY AUTOMOTIVE INC	452.54
96577	CLEAN THE UNIFORM CO.	938.82	96689	M & D DISTRIBUTORS TULSA	2,994.09
96579	FUELMAN	965.81	96697	SMITH & LOVELESS	752.96
96581	FUELMAN	97.43	96698	ANCHOR SCIENTIFIC INC.	310.37
96582	MUNICIPAL MAINTENANCE SERV	900.00	96701	RENFRO ELECTRIC	300.00
96584	SUPERIOR LINEN SERVICE	41.10	96704	B & J OIL CO., INC	1,597.55
96585	HAWKINS, INC	918.43	96710	ONE SOURCE WATER	38.46
96587	RAILPROS	43,226.00	96713	STUART C. IRBY CO.	161.50
96588	TWIN CITIES READY MIX	11,523.60	96715	FIVE STAR OFFICE SUPPLY	96.87
96590	S&M MOBILE D.A.T	500.00	96718	SUPERIOR LINEN SERVICE	22.25
96591	BROKEN ARROW ELECTRIC SUPPLY	1,136.95	96721	PRYOR WASTE & RECYCLING	217.00
96592	LOCKE SUPPLY	808.50	96724	BANK OF OK CORPORATE TRUST	64,046.26
96595	WINDSTREAM	1,108.81	96725	BANK OF OK CORPORATE TRUST	12,155.22
96598	WINDSTREAM	117.21	96727	CITY OF WAGONER GEN FUND	41,666.67
96601	HAWKINS, INC	10.00	96742	INTERSTATE BATTERY SYSTEM OF	285.90
96602	TWIN CITIES READY MIX	18,900.00	96747	O'REILLY AUTOMOTIVE INC	76.43
96604	FUELMAN	1,157.29	96748	AUTOZONE	110.61
96606	FUELMAN	164.58	96751	TIFCO INDUSTRIES INC	180.28
96609	SUPERIOR LINEN SERVICE	28.90	96753	QUALITY PETROLEUM, INC	596.19
96616	MUSKOGEE PHOENIX	174.00	96756	BANDY'S BUSINESS FORMS	381.35
96618	OMUSA/MESO	655.87	96758	FUELMAN	992.00
96620	TRUST SERVICES	939.73	96760	FUELMAN	209.83
96621	TRUST SERVICES	500.00	96761	LEAF	127.52
96622	RENFRO ELECTRIC	300.00	96762	WESTSIDE DAYLIGHT DONUTS	88.00

96767	WPWA GROSS REVENUE FUND	12,991.20
96770	VIP VOICE SERVICES	519.24
96771	FASTENAL COMPANY	313.47
96772	RHONDA HASH	53.69
96774	POSTMASTER	1,483.77
96775	TWIN CITIES READY MIX	8,955.00
96778	AMAZON CAPITAL SERVICES, INC	398.97
96781	WAGONER LUMBER COMPANY	56.63
96783	GARY'S TIRE COMPANY	45.00
96786	ACCURATE ENVIRONMENTAL	645.00
96788	CLEAN THE UNIFORM CO.	914.62
96790	CARD SERVICES	480.86
96791	CARD SERVICES	351.00
96797	HICKS & JOHNSON	1,020.00
96799	DP SUPPLY CO.	11,294.50
96801	TOOLS BY THE NUMBER	212.00
96807	CAPITAL ONE	162.19
96812	PIKEPASS CUSTOMER	37.60

3. Chairman's Report

Chairman Jones commended City workers for snow removal during the storm in February. The lights on the Downtown Streetscape Project are being installed and look good.

The WPWA Employee of the Month was awarded to Steven Rooster, wastewater distribution employee.

4. Discussion and possible action – To purchase employee health insurance

This is a duplicate item from City agenda.

Motion by Trustee Sampson, second by Trustee Abernathy to purchase employee health insurance from Community Care. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

5. Discussion and possible action – To enter into an agreement with Teladoc for remote medical services

This is a duplicate item from City agenda.

Motion by Trustee Sampson, second by Trustee Bogle to enter into an agreement with Teladoc for remote medical services. VOTE: Butler, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

6. Discussion and possible action – To purchase employee dental insurance

This is a duplicate item from City agenda.

Motion by Trustee Sampson, second by Trustee Rhoden to purchase employee dental insurance from Delta Dental. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

7. Discussion and possible action – To purchase employee vision insurance

This is a duplicate item from City agenda.

Motion by Trustee Sampson, second by Trustee Abernathy to purchase employee vision insurance from VSP. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

8. Discussion and possible action – To purchase employee life insurance

This is a duplicate item from City agenda.

Motion by Trustee Sampson, second by Trustee Wagoner to purchase employee life insurance from Sun Life. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

9. Discussion and possible action –
Water Distribution – To end the probation period on employee, Ryan Carey
Wastewater Distribution – To hire Alan McElroy as wastewater operator
Wastewater Treatment Plant – To hire Heith Knowles as wastewater plant employee
NOTE: The Board may adjourn to an executive session for the purpose of discussing the above items pursuant to Title 25 O.S., Section 307 (B)(1)

The Board did not adjourn to an executive session.

Recommendation was made to end the probation period on Ryan Carey and increase his rate of pay to \$13.50 per hour with an effective date of 2/6/2023.

Motion by Trustee Wright, second by Trustee Schilling to end the probation period on Ryan Carey and increase his rate of pay to \$13.50 per hour with an effective date of 2/6/2023. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

Recommendation was made to hire Alan McElroy at a rate of pay of \$14.00 per hour with an effective date of 1/23/2023.

Motion by Trustee Sampson, second by Trustee Wagoner to hire Alan McElroy at a rate of pay of \$14.00 per hour with an effective date of 1/23/2023. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

Recommendation was made to hire Heith Knowles at a rate of pay of \$13.00 per hour with an effective date of 2/6/2023.

Motion by Trustee Sampson, second by Trustee Wright to hire Heith Knowles at a rate of pay of \$13.00 per hour with an effective date of 2/6/2023. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

10. Unscheduled public appearances

There were no unscheduled public appearances.

11. Departmental Reports

Dwayne gave his report to the Board and advised that the electric department had been busy getting the downtown lights installed for the Streetscape Project. The Coal Creek Lift Station is ready to go online as soon as we receive the last of the parts for the control panel. Once again, supply chain issues have set this project back from completion. Dwayne gave a shout-out to the shop employees for getting the 10-wheeler back in operation so quickly.

12. Adjournment

Motion by Trustee Wright, second by Trustee Sampson to adjourn the Wagoner Public Works Authority regular business meeting. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

MEETING ADJOURNED