

CITY OF WAGONER
REGULAR BUSINESS MEETING
WAGONER CITY HALL
231 CHURCH STREET
JANUARY 2, 2024
7:00 PM

Dalton Self, Mayor
Dwayne Elam, Superintendent
Ken Hicks, Attorney
Kelly Grooms, Fire Chief

Rhonda K. Hash, City Clerk
Donna S. Jones, Treasurer
Bob Haley, Chief of Police
Jim Roberts, EMS Director

Jimmy Butler
Anthony Wagoner
Brenda Lenard
Kevin Higginbottom

Patrick Sampson
Gayla Wright
Larry Abernathy
Steven L. Rhoden

Meeting tape recorded by Rhonda Hash, City Clerk
Agenda Posted: December 29, 2023 at 4:30 P.M.

THE CITY OF WAGONER REGULAR CALLED BUSINESS MEETING FOR JANUARY 2, 2024 WAS CALLED TO ORDER AT 7:09 P.M BY MAYOR SELF. ALL COUNCIL MEMBERS WERE PRESENT WITH THE EXCEPTION OF COUNCILOR RHODEN.

1. Invocation

The invocation was given by Pastor Terry Presley from New Beginnings Outreach.

2. Pledge of Allegiance

3. Discussion and possible action – Approval or corrections to minutes: December 4, 2023.

Motion by Councilor Butler, second by Councilor Abernathy to approve minutes from December 4, 2023. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

4. Approval or denial of claims: City- #107 - #127
 EMS-#68- #78
 EDF-#32- #35
 City Capital Projects-#03-#06

Motion by Councilor Abernathy, second by Councilor Butler to approve claims as submitted.

VOTE: Butler, yes, Wagoner, yes, Lenard, yes Higginbottom, yes; Rhoden, absent; Abernathy, yes, Wright, yes, Sampson, yes.

MOTION CARRIED

Claims List: Taken from Purchase Order Receipt Report – Manual Warrants listed first

107	DISBURSEMENT FUND	174,355.21	99734	CLEAN THE UNIFORM CO.	303.25
108	CIY CAPITAL PROJECTS	83,718.03	99739	L3HARRIS-PSPC	844.70
109	COMMUNITY CARE	28,494.45	99740	SAM'S CLUB	180.23
110	DELTA DENTAL	1,591.32	99742	C & C SANITATION	50.00
111	VISION SERVICE PLAN	901.30	99745	PNEU-DART	49.38
112	SUNLIFE INSURANCE	495.22	99746	PERFECTION TIRES	105.80
113	THE DUTCH PANTRY	700.00	99747	GREEN COUNTRY WILDLIFE SPEC	45.00
114	AT AND T	794.28	99748	NORTHERN SAFETY CO., INC	36.25
115	ENTERPRISE FM TRUST	150.83	99751	TLS GROUP, INC	200.00
116	AT AND T	265.24	99753	KATS	4,167.00
117	CITY MANAGEMENT ASSOCIATION	750.00	99755	FUELMAN	1,425.57
118	US POSTAL SERVICE	186.00	99758	ONE SOURCE WATER	97.42
119	EDF	48,703.41	99762	LAKE REGION ELECT. CO-OP	160.62
120	COMMUNITY CARE EAP	46.90	99763	HUGHES INDUSTRIAL MAINTEN	80.00
121	TELADOC	284.75	99764	WINDSTREAM	1,150.03
122	DISBURSEMENT FUND	122,199.06	99765	WINDSTREAM	3,243.19
123	EDF	280,935.79	99770	SUPERIOR LINEN SERVICE	66.83
124	DISBURSEMENT FUND	118,171.98	99779	VIP TECHNOLOGY SOLUTIONS GR	2,003.00
125	OMAG	175.00	99781	VIP TECHNOLOGY SOLUTIONS GR	214.38
126	EDF	63,482.00	99782	INTERSTATE BATTERY SYSTEM OF	145.95
127	CITY CAPITAL PROJECTS	164,463.14	99783	INTERSTATE BATTERY SYSTEM OF	145.95
96602	DUB ROSS COMPANY, INC	6,986.66	99784	O'REILLY AUTOMOTIVE INC	576.27
96613	TYLER TECHNOLOGIES	8,840.30	99785	O'REILLY AUTOMOTIVE INC	39.65
96658	LAW ENFORCEMENT SYSTEMS	190.00	99786	O'REILLY AUTOMOTIVE INC	66.80
99676	NAFTO	350.00	99789	AUTOZONE	47.78
99705	DAVID'S DISCOUNT TIRE	402.36	99790	AUTOZONE	18.99
99706	AMERICAN STAMP & MARKING	54.04	99791	AUTOZONE	30.39
97712	TYLER TECHNOLOGIES	663.34	99793	UNITED FORD	15.74
97713	SAM'S CLUB	42.96	99794	UNITED FORD	440.14
97716	NORTHERN SAFETY CO., INC	55.14	99799	GREEC COUNTRY PORT-A-JOHN	1,800.00
99720	MONITORING OKLAHOMA	154.00	99802	FUELMAN	1,406.52
99722	PRYOR WASTE & RECYCLING, LLC	395.00	99807	WAGONER FLOWER SHOP	50.00
97724	SAM'S CLUB	81.90	99808	SUMNER ONE	204.05
99725	FUELMAN	1,416.64	99812	CLEAN THE UNIFORM CO.	303.25

99728	PIKEPASS CUSTOMER	12.45	99818	VIP VOICE SERVICES	491.50
99730	SUPERIOR LINEN SERVICE	41.55	99821	EMPIRE PAPER	271.71
99822	SHELBY SERVICES	1,600.00	99905	CLEAN THE UNIFORM CO.	303.25
99823	QUALITY PETROLEUM, INC	326.26	99908	SUPERIOR LINEN SERVICE	66.83
99826	AUTOZONE	17.99	99911	S&M MOBILE D.A.T.	360.00
99827	O'REILLY AUTOMOTIVE INC	145.68	99915	AMAZON CAPITAL SERVICES, INC	370.40
99829	OKLAHOMA DEPT OF PUBLIC SAFE	350.00	99918	WAGONER LUMBER COMPANY	177.53
99830	CLEAN THE UNIFORM CO.	303.25	99920	WPWA GROSS REVENUE FUND	9,959.96
99833	BOYD WELDING, INC	225.00	99923	AMAZON CAPITAL SERVICES, INC	115.76
99834	ONG	1,042.32	99926	AMAZON CAPITAL SERVICES, INC	20.86
99836	SUPERIOR LINEN SERVICE	41.55	99927	COMPLIANCE RESOURCE GROUP	625.00
99843	COMPLIANCE RESOURCE GROUP	1,200.00	99928	O'REILLY AUTOMOTIVE INC	24.99
99845	BOOKSAMILLION	150.93	99930	RHONDA HASH	70.00
99846	CENTER POINT LARGE PRINT	181.56	99932	CHAMBER OF COMMERCE	302.24
99847	GALE/CENGAGE LEARNING	252.81	99933	FORT GIBSON LAKE ASSOC.	302.25
99848	INGRAM LIBRARY SERVICES	224.96	99934	ENTERPRISE FM TRUST	12,066.86
99849	GUIDEPOSTS	20.94	99935	UTILITY SUPPLY	445.76
99850	OKLA HISTORICAL CENTER	50.00	99936	WOOLLEY PLUMBING/ACTION PL	575.00
99851	FARONICS	853.90			
99853	HOBBY LOBBY STORES, INC	44.33			
99854	XEROX CORPORATION	265.87			
99856	PRYOR WASTE & RECYCLING	372.00			
99861	W.B. SMITH, P.E CFM	3,333.33			
99862	CITY OF WAGONER UBCC CHECKIN	36.00			
99864	CARD SERVICES	548.91			
99866	VIP TECHNOLOGY SOLUTIONS GR	39.38			
99867	VIP TECHNOLOGY SOLUTIONS GR	1,971.00			
99869	TASTE OF HOME BOOKS	6.33			
99870	SADLER PAPER COMPANY	342.52			
99874	CAPITAL ONE	1,826.23			
99875	WPWA SPECIAL EVENTS FUND	14,784.73			
99884	NORTHERN SAFETY CO., INC	56.04			
99885	ONE SOURCE WATER	77.40			
99888	FUELMAN	1,161.43			
99892	OKLAHOMA GRAPHX AND EMBRO	76.00			
99893	VIP VOICE SERVICES	157.36			
99894	ERIC JOHNSON	1,750.00			
99895	HICKS & JOHNSON	225.00			
99897	INTERSTATE BATTERY SYSTEM OF	145.95			
99898	OKLAHOMA MUNICIPAL	2,194.00			
99900	VIP VOICE SERVICES	784.24			
99903	S & D ELECTRIC MOTORS, INC	1,899.50			

City Capital Projects Fund Claims

3	INFRASTRUCTURE SOLUTIONS	726.98
4	H AND G PAVING CONTRACTORS	82,991.05
5	INFRASTRUCTURE SOLUTIONS	9,078.00
6	H AND G PAVING CONTRACTORS	155,385.14

Ambulance Claims: Taken from Purchase Order Receipt Report – Manual Warrants listed first:

68	DISBURSEMENT FUND	98,442.68	99907	NINTH BRAIN SUITE LLC	3,974.40
69	COMMUNITY CARE	6,105.96	99910	SUPERIOR LINEN SERVICE	47.00
70	DELTA DENTAL	294.48	99913	S&M MOBILE D.A.T	105.00
71	VISION SERVICE PLAN	151.14	99917	AMAZON CAPITAL SERVICES, INC	608.93
72	SUNLIFE INSURANCE	86.00	99922	WPWA GROSS REVENUE FUND	870.04
73	AT AND T	831.60	99925	AMAZON CAPITAL SERVICES, INC	115.77
74	COMMUNITY CARE EAP	17.50			
75	TELADOC	51.00			
76	DISBURSEMENT FUND	34,091.03			
77	DISBURSEMENT FUND	28,267.03			
78	MEDICLAIMS, INC	6,392.43			
99707	STUDIE OFFICE SYSTEMS LLC	700.00			
99727	FUELMAN	683.54			
99750	ZOLL MEDICAL CORP.	310.00			
99754	AIRGAS USA, LLC	909.91			
99757	FUELMAN	684.13			
99760	ONE SOURCE WATER	28.48			
99767	WINDSTREAM	375.21			
99768	WINDSTREAM	54.73			
99772	SUPERIOR LINEN SERVICE	47.00			
99777	OKLAHOMA GRAPHX AND EMB	26.00			
99796	AIRGAS USA, LLC	381.39			
99801	LOWE'S	187.39			
99804	FUELMAN	701.16			
99809	BOUND TREE MEDICAL, LLC	712.86			
99811	EMSAR	1,941.36			
99820	TELEFLEX, LLC	562.50			
99832	WE DO DOORS	535.00			
99839	EMSAR	227.32			
99858	DR. CASEY HANNA	400.00			
99863	OPTIMUM	50.00			
99876	CAPITAL ONE	669.96			
99880	FIVE STAR OFFICE SUPPLY	267.22			
99887	ONE SOURCE WATER	8.49			
99890	FUELMAN	670.71			
99901	ROGERS DRUG	50.00			
99902	GREEN COUNTRY MEDICAL WAS	35.00			

EDF Claims

32	METROPOLITAN ENV. TRUST	12,340.00
33	WAGONER COUNTY TREASURER	261.00
34	SHERRY HINDS	900.00
35	PARAGON CONTRACTORS, LLC	29,036.61

5. Mayor's Report

Mayor Self stated that he was going to award the November and December Employee of the Month for both the City of Wagoner and the Wagoner Public Works Authority at this time. November employee of the month for the City was Dell Davis and WPWA employee of the month was Vernon Shaver. December employee of the month for the City was Josh Jones and Charlie Rainbolt was WPWA employee of the month.

The Mayor presented his report at this time. He stated that Canaan Duncan with the Cherokee Nation was here to speak about them partnering with the City of Wagoner on helping to develop Lincoln Park. He advised that the City of Wagoner looked forward to working with the Cherokee Nation. Mr. Duncan spoke to the Council at this time and gave information on some of the resources available to help Wagoner with their parks. The Cherokee Nation is going to give a \$25,000 grant to help with the improvements. Mayor Self thanked the park committee for reaching out to the Cherokee Nation.

Councilor Wright invited everyone to the MLK Celebration to be held at United Church on Sunday, January 14, 2024 and the parade to be held on January 15, 2024. She advised that they would like Mayor Self to give the welcome if he is available.

6. Discussion and possible action – To approve or not approve Invoice No. WAG-23-01-02 ARPA Coal Creek Force Main Materials Bidding in the amount of \$2,500 from Infrastructure Solutions Group, Consulting Engineers

Motion by Councilor Abernathy, second by Councilor Wagoner to approve Invoice No. WAG-23-01-02 ARPA Coal Creek Force Main Materials Bidding in the amount of \$2,500 from Infrastructure Solutions Group, Consulting Engineers. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

7. Discussion and possible action – To approve or not approve Invoice No. WAG-23-05A-03 – 2023 Street Rehabilitation in the amount of \$9,078 from Infrastructure Solutions Group, Consulting Engineers

Motion by Councilor Wagoner, second by Councilor Butler to approve Invoice No. WAG-23-05A-03 – 2023 Street Rehabilitation in the amount of \$9,078 from Infrastructure Solutions Group, Consulting Engineers. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

8. Discussion and possible action – To approve or not approve Invoice No. WAG-23-05B-03- ARPA Coal Creek Force Main Surface Repairs Final Invoice in the amount of \$4,753.80 from Infrastructure Solutions Group, Consulting Engineers

Motion by Councilor Sampson, second by Councilor Higginbottom to approve Invoice No. WAG-23-05B-03 – ARPA Coal Creek Force Main Surface Repairs Final Invoice in the amount of \$4,753.80 from Infrastructure Solutions Group, Consulting Engineers. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

9. Discussion and possible action – To approve or not approve contractor's Pay Request No. 2 for WAG-23-05A&B – 2023 Street Rehabilitation and Coal Creek Force Main Surface Repairs in the amount of \$155,385.14 from H&G Paving Contractors, Inc. per recommendation from Infrastructure Solutions Group, Consulting Engineers

Motion by Councilor Abernathy, second by Councilor Wagoner to approve contractor's Pay Request No. 2 for WAG-23-05A&B – 2023 Street Rehabilitation and Coal Creek Force Main Surface Repairs in the amount of \$155,385.14 from H&G Paving Contractors, Inc. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

10. Discussion and possible action –
EMS – To hire Damian Hammer as Basic EMT

NOTE: The Council may adjourn to an executive session for the purpose of discussing the above item pursuant to Title 25 O.S., Section 307 (B)(1)

The Council did not adjourn to an executive session.

Recommendation was made to hire Damian Hammer as Basic EMT effective 12/18/2023 at a rate of pay of \$13.85 per hour.

Motion by Councilor Abernathy, second by Councilor Wagoner to hire Damian Hammer as Basic EMT effective 12/18/2023 at a rate of pay of \$13.95 per hour. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, absent; Abernathy, yes, Wright, yes; Sampson, yes.

MOTION CARRIED

11. Discussion and possible action – To approve or not approve payment of Invoice No. 1 to Paragon Contractors, LLC in the amount of \$29,035.61 for Taxiway Rehab – Phase 2 at Hefner-Easley Airport per recommendation from Garver Engineering

Motion by Councilor Higginbottom, second by Councilor Abernathy to approve payment of Invoice No. 1 to Paragon Contractors, LLC in the amount of \$29,035.61 for Taxiway Rehab – Phase 2 at Hefner-Easley Airport. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, absent; Abernathy, yes, Wright, yes; Sampson, yes.

MOTION CARRIED

12. Discussion and possible action – To approve or not approve supplemental appropriations and budget revision to 2023/2024 City budget

Motion by Councilor Abernathy, second by Councilor Higginbottom to approve supplemental appropriations and budget revisions to 2023/2024 City budget. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, absent; Abernathy, yes, Wright, yes; Sampson, yes.

MOTION CARRIED

13. Discussion and possible action – To accept donation of swings, playground equipment and chimes donated for Lincoln Park

Councilor Higginbottom inquired as to the specs on the playground equipment and swings. Tonya Sappington presented information to the Council on these items. Real Steel Swings will be installing the swings and the City of Wagoner will have to buy the mulch. Councilor Wright stated that one tether ball may go to the Boys and Girls Club.

Motion by Councilor Wright, second by Councilor Sampson to accept donation of swings, playground equipment and chimes donated for Lincoln Park. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

14. Discussion and possible action – To approve the location of various playground equipment and pavilion to be placed at Lincoln Park

A map with locations of these items was provided to the Council in their packet.

Motion by Councilor Sampson, second by Councilor Wagoner to approve the location of various playground equipment and pavilion to be placed at Lincoln Park as presented. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

15. Discussion and possible action – To authorize advertisement for bids for pavilion to be placed at Lincoln Park

Motion by Councilor Abernathy, second by Councilor Butler to authorize advertisements for bids for pavilion to be placed at Lincoln Park. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

16. Discussion and possible action – To approve or not approve Work Order for Professional Services Project Number WAG-24-01 – pavilion at Lincoln Park in the amount of \$5,000.00 from Infrastructure Solutions Group, LLC Consulting Engineers

No action was taken on this item.

17. Discussion and possible action – To authorize advertisements for bids for Discovery Center 2, playground border for Discovery Center, ADA ramp for

Discovery Center, ADA ramp for existing playground equipment and border for donated swing sets to be placed at Lincoln Park

Motion by Councilor Sampson, second by Councilor Wright to authorize advertisements for bids for Discovery Center 2, playground border for Discovery Center, ADA ramp for Discovery Center, ADA ramp for existing playground equipment and border for donated swing sets to be placed at Lincoln Park. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

18. Discussion and possible action – To ratify the appointment of Scott Yandell to complete the unexpired term of Bart Bogle as Board Member of The City of Wagoner Economic Development Authority

Mayor Self stated that this was actually the unexpired term of Pamela Stephens-Karnes.

Motion by Councilor Wright, second by Councilor Sampson to ratify the appointment of Scott Yandell to complete the unexpired term of Pamela Stephens-Karnes as Board Member of The City of Wagoner Economic Development Authority. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

19. Unscheduled public appearances

There were no unscheduled public appearances.

20. Departmental Reports

Jimmy Leopard gave the hospital report at this time. He stated that they had admitted a few patients with respiratory issues some of which were COVID cases. The hospital is not in a lock down situation at this time but staff is wearing masks as a precaution.

Tony Lowe gave the WEDA Report. He is trying to make contact with Harvest Food Stores to possibly put a location in Wagoner. They are working with real estate professionals to decide what the best option for the properties owned by WEDA. The downtown project is ongoing and Memorandums of Understanding are being worked on. Local businesses are progressing well and looking for more employees. He stated the WEDA had made progress in the 2023 year and it takes all of us working together to make things happen. He thanked the Council for putting Mr. Yandell on the Board.

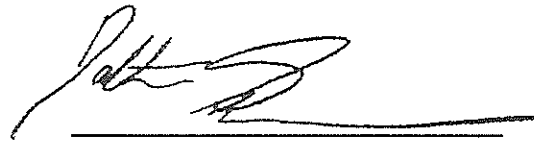
Dwayne stated that City crews have been busy taking down Christmas lights and we already have people requesting lights for this next year. The Street Dept. has been busy cleaning leaves out of ditches and preparing for the next phase of the Stormwater Project. The

bathrooms have been torn down at Pioneer Cemetery and this will open up space for more graves.

21. Adjournment

Motion by Councilor Wright, second by Councilor Wagoner to adjourn the City of Wagoner regular business meeting. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED
MEETING ADJOURNED

A handwritten signature in black ink, appearing to read 'Dalton Self', written over a horizontal line.

Dalton Self, Mayor

Attest: (seal)

A handwritten signature in black ink, appearing to read 'Rhonda K. Hash', written over a horizontal line.
Rhonda K. Hash, City Clerk