

CITY OF WAGONER  
SPECIAL CALLED BUSINESS MEETING  
WAGONER CITY HALL  
231 CHURCH STREET  
JUNE 9, 2022  
6:00 P.M.

ALBERT JONES, MAYOR  
DWAYNE ELAM, SUPERINTENDENT  
KEN HICKS, ATTORNEY  
KELLY GROOMS, FIRE CHIEF

RHONDA K. HASH, CITY CLERK  
DONNA S. JONES, TREASURER  
BOB HALEY, CHIEF OF POLICE  
JIM ROBERTS, EMS DIRECTOR

Jimmy Butler  
Anthony Wagoner  
Joshua Bogle  
Roger Schilling

Patrick Sampson  
Gayla Wright  
Larry Abernathy  
Steven L. Rhoden

Meeting tape recorded by Rhonda K. Hash, City Clerk  
Agenda Posted: June 7, 2022 @ 4:00 P.M.

The Special Called Business Meeting of the City of Wagoner was called to order at 6:04 P.M. by Mayor Jones. All Council members were present.

1. Discussion and possible action – To approve Resolution No. 738 – A Resolution of the City of Wagoner adopting the City of Wagoner Hazard Mitigation Plan

Bill Smith spoke to the Council and gave a brief history of the Hazard Mitigation Plan for the City of Wagoner. Mr. Smith presented documentation concerning the City of Wagoner plan as well as the Wagoner County Multi-Jurisdiction plan. The City of Wagoner is not included in the Wagoner County plan but has a stand-alone plan. Mr. Smith presented a copy of an email from Matthew Rollins, State Hazard Mitigation Officer regarding whether the two plans needed to “dovetail” together. He advised that it was not necessary and that each jurisdiction or groups of jurisdictions may submit their own plan. These documents will be attached to the minutes. Discussion was held as to this plan.

Motion by Councilor Schilling, second by Councilor Sampson to approve Resolution No. 738. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

**MOTION CARRIED**

2. Discussion – Public Hearing on proposed 2022/2023 City and EMS Budgets

Mayor Jones announced that this was the Public Hearing on the proposed budgets for the City of Wagoner and Wagoner EMS for the 2022/2023 fiscal year and that this was the time for comments from the public in reference to the proposed budgets.

There were no public comments on the budget.

3. Discussion and planning of 2022/2023 City and EMS Budgets

Dwayne Elam went over the proposed budget and advised that changes or additions from the prior proposed budget were highlighted in the Councilor’s budget handout. Dwayne reviewed each department

and asked if there were any questions or additional items to be addressed by the Council. Councilor Sampson asked that we try and make some repairs to the bathrooms at the park. We are having a lot of baseball and soccer tournaments and the facilities need to be repaired to present a better impression on the public using them. Discussion was held as to this item and an additional \$2500.00 was added to the park repairs and maintenance line item to make the needed repairs. Chief Haley discussed with the Council the School Resource Officer. During the initial budget meeting, the Council members expressed an interest in having a Resource Officer for each school location rather than just one officer to cover all schools. Chief Haley called Randy Harris, School Superintendent, about this matter. Mr. Harris was at a conference but did advise he would be willing to have discussions as to additional officers. Chief Haley told the Council that the expense would not only be for salaries and benefits but for vehicles, body armor, body cameras, weapons and the required physical to enter the State Pension System. Discussion was held as to the additional resource officers and this matter will be revisited after discussion with the school. Dwayne spoke to the Council about the expense involved with keeping the dumpster at S E 3<sup>rd</sup> & Main available for use of the public. This is also a matter of the time involved for someone to unlock the gate and stand by while citizens unload and secure the area again. While the Stormwater Project is going on we are only operating the sight one day a week. Discussion was held as to whether to continue to operate the sight year-round or to go back to a twice a year clean-up over a period of six days. An option was introduced to hire an employee to work part-time and have the dumpster available on weekends or possibly on Friday and Saturday. Discussion was held as to this matter. The Council chose to add \$11,000.00 to the personnel services portion of the Street Department to try and hire a part-time attendant for the dumpster sight.

4. Discussion and possible action – Amendments to 2022/2023 City and EMS Budgets

Motion by Councilor Bogle, second by Councilor Abernathy to increase Acct. # 01-505-217 – Parks Dept. Repairs & Maintenance by \$2,500.00 and Acct. # 01-531-101 – Street Dept. Salaries by \$11,000.00 thus taking the fund balance to \$15,681.00. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

**MOTION CARRIED**

5. Discussion and possible action – To approve or not approve Resolution No. 739 – A Resolution approving and accepting the official City and EMS Budgets for fiscal year 2022/2023

Motion by Councilor Butler, second by Councilor Wagoner to approve Resolution No. 739. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

**MOTION CARRIED**

6. Adjournment

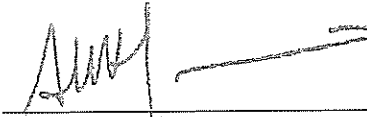
Motion by Councilor Wagoner, second by Councilor Butler to adjourn the City of Wagoner Special Called Business Meeting. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

**MOTION CARRIED**

**MEETING ADJOURNED**

Attest: Seal

  
Rhonda K. Hash, City Clerk

  
Albert Jones, Mayor

RE: City of Wagoner HMP

Matthew Rollins <Matthew.Rollins@oem.ok.gov>

[Matthew.Rollins@oem.ok.gov](mailto:Matthew.Rollins@oem.ok.gov)

To: The Rev. WB Smith <[wbsmith@hisinc.us](mailto:wbsmith@hisinc.us)>

Cc: Kim Jenson <[Kim.Jenson@oem.ok.gov](mailto:Kim.Jenson@oem.ok.gov)>

Bill, to answer your question/concern, the 2 individual mitigation plans are not required by ODEMHS nor FEMA to "dovetail" together. Each jurisdiction or groups of jurisdictions such as a County wide plan can submit their own Hazard Mitigation plan that reflects their planning process, hazard/risk analysis, capability assessment and mitigation strategy to mitigate for natural hazard impacts.

Matthew Rollins CFM

State Hazard Mitigation Officer

Oklahoma Department of Emergency Management and Homeland Security (ODEMHS)

Office: (405) 521-3140

Mobile (405) 496-3004

[Matthew.Rollins@oem.ok.gov](mailto:Matthew.Rollins@oem.ok.gov)

From: Kim Jenson <[Kim.Jenson@oem.ok.gov](mailto:Kim.Jenson@oem.ok.gov)>

Sent: Wednesday, June 8, 2022 9:20 AM

To: Matthew Rollins <[Matthew.Rollins@oem.ok.gov](mailto:Matthew.Rollins@oem.ok.gov)>

Subject: Fw: City of Wagoner HMP

Not sure if we can do this, but I already told him that I can work up an email to help explain why the City of Wagoner had their own plan. Is that okay? Or is that something we can't really get involved in?

Kim Jenson

Oklahoma Department of Emergency Management and Homeland Security

Mitigation Planning Team Lead

Cell: 405-590-0106

[Kim.Jenson@oem.ok.gov](mailto:Kim.Jenson@oem.ok.gov)

[oem.ok.gov](http://oem.ok.gov)

From: The Rev. WB Smith <[wbsmith@hisinc.us](mailto:wbsmith@hisinc.us)>

Sent: Wednesday, June 8, 2022 8:35 AM

To: Kim Jenson <[Kim.Jenson@oem.ok.gov](mailto:Kim.Jenson@oem.ok.gov)>

Subject: [EXTERNAL] City of Wagoner HMP

June 8

Kim - The HMP was on the agenda for Monday night's Council meeting but got "tabled" by one of the council members. He is also Chair of the Wagoner County Hazard Mitigation Committee. He believes that our Sole Jurisdiction HMP has to "dovetail" into the Wagoner County Multi-Jurisdiction Hazard Mitigation Plan. That is not how either were set up, nor intended, but he refused to acknowledge what was being told to him.

Could I impose on you to send me an email - addressed to Roger Schilling, City of Wagoner Councilman, that OEM does not require the two separately approved FEMA HMP to be "dovetailed" together. Not sure exactly how to word it, but that is the intent.



FEMA

January 20, 2022

Matthew Rollins, State Hazard Mitigation Officer  
Oklahoma Department of Emergency Management  
P.O. Box 58865  
Oklahoma City, OK 73152-8865

RE: Approvable Pending Adoption of the Wagoner County, Oklahoma Multi-Jurisdiction  
Hazard Mitigation Plan  
Funding Source: HMGP: FEMA-4438-DR-OK: 0007

Dear Mr. Rollins:

This office has concluded its review of the referenced plan, in conformance with the Final Rule on Mitigation Planning (44 CFR § 201.6). Formal approval of this plan is contingent upon the adoption by the participants on Enclosure A, as well as the receipt of the final draft of the plan containing all plan components.

Adopting resolutions must be submitted to this agency for review and approval no later than one year from the date of this letter. Failure to submit these resolutions in a timely manner could lead to a required update of the plan prior to FEMA approval.

Once this final requirement has been met, a letter of official approval will be generated. The Local Hazard Mitigation Planning Tool, with the reviewer's comments has been enclosed to further assist the jurisdictions in complying with planning requirements.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald C. Wanhnen", is written over a horizontal line.

Ronald C. Wanhnen  
Chief, Risk Analysis Branch

Enclosure

cc: Sinecia Gibson, Re-MIT-HM

Enclosure A

Attached is the list of participating local governments included in the January 20, 2022 review of the referenced Hazard Mitigation plan.

- 1) City of Coweta
- 2) Coweta Public School District
- 3) Olney Public School District
- 4) Porter Public School District
- 5) Town of Okay
- 6) Town of Porter
- 7) Town of Red Bird
- 8) Town of Tullahassee
- 9) Wagoner County
- 10) Wagoner Public School District

## Adoption Submittal (Final)

Following the issuance this of Approvable Pending Adoption letter, all participants are provided one year to adopt the plan and submit it through the State to FEMA. For multi-jurisdictional plans, multiple adoptions should be submitted as a complete package as outlined below.

---

The State must submit the plan files via:

Floodmaps File eXchange (FFX): <https://ffx.fema.gov/>

Risk Management Directorate (RMD) SharePoint:

<https://rmd.hhs.gov/Portals/0/FFX/ffx-2015-06-07-ffx-2015-06-07-forms.pdf>

(Note: You will be requested to register if you have not already done so.)

All plans containing Protected Critical Infrastructure Information (PCII) must be submitted through the Floodmaps File Exchange (FFX) to ensure secure file submissions.

---

### 1. Final draft of the plan in MS Word or pdf format containing:

- a. The final plan formatted as a single document.
- b. Documentation demonstrating adoption by the participating jurisdictions seeking approval, (i.e. copies of signed resolutions, official meeting minutes, etc....) (Note: Adoption resolutions can be separate files. Additional adoptions are not required to provide a copy of the plan.
- c. Remove strikeouts, highlights and all Track Changes must be accepted in the final plan.

2. Send an email addressed to [rd-rmd-planning@fema.dhs.gov](mailto:rd-rmd-planning@fema.dhs.gov) as notification that the electronic file has been submitted. Please DO NOT send plans to the email inbox as it has very strict size limitations which will lock the inbox and not allow additional emails to be received. The email must include the following information:

- a. Include the follow when applicable: (Note: A submittal letter is no longer required.)
  - i. Subject line [Approval Review for Name of Plan, State]
  - ii. FEMA funding source, grant or disaster number, and project number (when applicable)
  - iii. List of adopting jurisdictions
  - iv. Plan File name (file name must include date submitted)

3. Submittals which do not conform to the above requirements will be returned to the State for resubmission



May 4, 2022

Matthew Rollins, State Hazard Mitigation Officer  
Oklahoma Department of Emergency Management  
P.O. Box 58365  
Oklahoma City, OK 73151-8365

RE: Approvable Pending Adoption of the Wagoner, Oklahoma Single Jurisdiction Hazard Mitigation Plan

Dear Mr. Rollins:

This office has concluded its review of the referenced plan, in conformance with the Final Rule on Mitigation Planning (44 CFR § 201.6). Formal approval of this plan is contingent upon the adoption by the participants on Enclosure A, as well as the receipt of the final draft of the plan containing all plan components.

Adopting resolutions must be submitted to this agency for review and approval no later than one year from the date of this letter. Failure to submit these resolutions in a timely manner could lead to a required update of the plan prior to FEMA approval.

Once this final requirement has been met, a letter of official approval will be generated. The Local Hazard Mitigation Planning Tool, with the reviewer's comments has been enclosed to further assist the jurisdictions in complying with planning requirements.

Sincerely,

RONALD B  
MOORE

Digitally signed by  
RONALD B MOORE  
Date: 2022.05.04  
08:15:37 -05'00'

Ronald C. Wanhonen  
Chief Risk Analysis Branch

Enclosures

Enclosure A

Attached is the list of participating local governments included in the May 4, 2022 review of the referenced Hazard Mitigation plan.

- 1) Wagoner city



## Adoption Submittal (Final)

Following the issuance this of Approvable Pending Adoption letter, all participants are provided one year to adopt the plan and submit it through the State to FEMA. For multi-jurisdictional plans, multiple adoptions should be submitted as a complete package as outlined below.

---

The State must submit the plan files via:

Floodmaps File eXchange (FFX): <https://ffx.fema.gov/>

Risk Management Directorate (RMD) SharePoint:

[https://riskmanagement.dhs.gov/ffx/ffx.aspx?app=2&url=/ffx/ffx.aspx?app=2](https://riskmanagement.dhs.gov/ffx/ffx.aspx?app=2&url=/ffx/ffx.aspx?app=2&url=/ffx/ffx.aspx?app=2)

(Note: You will be requested to register if you have not already done so.)

All plans containing Protected Critical Infrastructure Information (PCII) must be submitted through the Floodmaps File Exchange (FFX) to ensure secure file submissions.

---

1. Final draft of the plan in MS Word or pdf format containing:
  - a. The final plan formatted as a single document.
  - b. Documentation demonstrating adoption by the participating jurisdictions seeking approval. (i.e. copies of signed resolutions, official meeting minutes, etc....) (Note: Adoption resolutions can be separate files. Additional adoptions are not required to provide a copy of the plan.
  - c. Remove strikethroughs, highlights and all Track Changes must be accepted in the final plan.
2. Send an email addressed to [rd-mtd-planning@fema.dhs.gov](mailto:rd-mtd-planning@fema.dhs.gov) as notification that the electronic file has been submitted. Please **DO NOT** send plans to the email inbox as it has very strict size limitations which will lock the inbox and not allow additional emails to be received. The email must include the following information:
  - a. Include the follow when applicable: (Note: A submittal letter is no longer required.)
    - i. Subject line [Approval Review for Name of Plan, State]
    - ii. FEMA funding source, grant or disaster number, and project number (when applicable)
    - iii. List of adopting jurisdictions
    - iv. Plan File name (file name must include date submitted)
3. Submittals which do not conform to the above requirements will be returned to the State for resubmission.

## Industry

Principle employment occupations in the City of Wagoner are managerial, professional, sales, office work, production, transportation, service occupations, construction and maintenance.

## Future Growth and Growth Trends

The Oklahoma Department of Commerce reports the Wagoner County annual growth rate is 1.51%. The City of Wagoner Planning Department estimates growth in the City to continue at this same pace. Primary growth areas include the areas near US Hwy 69 and State Hwy 51 and west of US Hwy 69 on State Hwy 51. There is also infill development ongoing. Like most cities in the region, the City of Wagoner is faced with a variety of hazards, both natural and man-made. In recent history, winter storms, lightning, floods, and tornados have made the national headlines. Any part of the city may be impacted by high winds, drought, hail, fire, hazardous materials events, and other catastrophes. In some cases, such as flooding and levee break, the areas most at risk have been mapped and delineated.

The City of Wagoner is located in Wagoner County west of Fort Gibson Lake in the eastern part of the State of Oklahoma.

### 1.2 Participating Jurisdictions

The City of Wagoner is the only participating jurisdiction in this Hazard Mitigation Plan hereafter referred to as "HMP" or "Plan".