

WAGONER PUBLIC WORKS AUTHORITY
REGULAR BUSINESS MEETING
WAGONER CITY HALL
231 CHURCH STREET
AUGUST 7, 2023
7:00 P.M.

DALTON SELF, CHAIRMAN
DWAYNE ELAM, PUBLIC WORKS DIRECTOR
KEN HICKS, ATTORNEY

RHONDA K HASH, SECRETARY
DONNA S. JONES, TREASURER

Jimmy Butler
Anthony Wagoner
Brenda Lenard
Kevin Higginbottom

Patrick Sampson
Gayla Wright
Larry Abernathy
Steven L. Rhoden

Meeting tape recorded by Rhonda K. Hash, Secretary
Agenda Posted August 4, 2023 at 4:30 P.M.

THE WAGONER PUBLIC WORKS AUTHORITY REGULAR BUSINESS MEETING FOR AUGUST 7, 2023
WAS CALLED TO ORDER AT 8:29 P.M. BY CHAIRMAN SELF. ALL TRUSTEES WERE PRESENT.

1. Approval or correction to minutes: July 3, 2023

Motion by Trustee Wagoner, second by Trustee Abernathy to approve minutes of July 3, 2023. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

2. Approval or denial of claims: W.P.W.A. to include #01 - #16 manual warrants
Special Events Fund-#01
WPWA Capital Projects Fund-#01 - #06

Motion by Trustee Abernathy, second by Trustee Rhoden to approve claims as submitted.
VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

Claims List: Taken from Purchase Order Receipt Report – Manual Warrants listed first

1	DISBURSEMENT FUND	220,368.31	98297	OMECORP, LLC dba OKLA MAILIN	222.00
2	COMMUNITY CARE	18,826.71	98303	WINDSTREAM	115.33
3	DELTA DENTAL	883.44	98304	FLEETPRIDE	189.10
4	VISION SERVICE PLAN	522.12	98305	UNITED ENGINES	861.38
5	SUNLIFE INSURANCE	264.59	98307	H & H PRINTER SERVICES LLC	329.00
6	TELADOC	153.00	98310	OMUSA/MESO	6,260.00
7	AT AND T	138.99	98312	HAWKINS, INC	1,254.82
8	AT AND T	143.66	98313	BORDER STATES INDUSTRIES INC	4,796.93
9	DISBURSEMENT FUND	83,964.78	98321	NORTHERN SAFETY CO., INC	124.38
10	PRYOR WASTE AND RECYCLING	38,398.11	98323	NORTHERN SAFETY CO., INC	29.38
11	GRDA	590,319.12	98325	NORTHERN SAFETY CO., INC	79.50
12	DEQ	2,208.00	98332	SUPERIOR LINEN SERVICE	22.25
13	DISBURSEMENT FUND	83,942.35	98334	FUELMAN	1,614.12
14	OMAG	28,918.00	98337	OMUSA/MESO	655.87
15	WAGONER EMS	49,500.00	98338	USA BLUE BOOK	480.97
16	PRYOR WASTE AND RECYCLING	30,629.09	98339	HAWKINS, INC	10.00
98224	OKLAHOMA TERRITORY	7,235.00	98345	ONE SOURCE WATER	145.37
98226	AUTOMATIC ENGINEERING	3,863.00	98347	CORE & MAIN LP	1,844.05
98227	UTILITY TECHNOLOGY SERVICES	5,278.49	98348	HAWKINS, INC	769.54
98228	UTILITY TECHNOLOGY SERVICES	5,278.49	98351	DAVID'S DISCOUNT TIRE	163.50
98230	OKIE PACKAGING & INDUSTRIAL	249.00	98352	PREMIER TRUCK GROUP OF MUS	1,473.04
98235	GENERAL COMPRESSOR, INC.	2,215.00	98354	MARVIN'S MOWER & MORE	692.99
98236	INTEGRATED CONTROLS INC.	3,520.00	98355	ONG	404.29
98238	CLEAN THE UNIFORM CO.	1,273.35	98359	O'REILLY AUTOMOTIVE INC	611.79
98239	CLEAN THE UNIFORM CO.	45.96	98363	WINDSTREAM	1,114.17
98242	FUELMAN	1,200.21	98366	WAGONER LUMBER COMPANY	266.58
98244	FUELMAN	251.40	98369	WAGONER LUMBER COMPANY	209.95
98246	SUPERIOR LINEN SERVICE	22.25	98372	HAWKINS, INC	7,713.61
98247	PIKEPASS CUSTOMER	10.60	98373	CORRPRO COMPANIES, INC	3,045.00
98249	ONE SOURCE WATER	96.43	98376	XEROX CORPORATION	21.68
98251	MARVIN'S MOWER & MORE	494.99	98377	WINDSTREAM	426.85
98252	UTILITY TECHNOLOGY SERVICES	32,505.00	98378	HAWKINS, INC	14,471.83
98254	MONITORING OKLAHOMA	116.00	98382	MERCHANT JOB TRAINING AND S	550.00
98256	TIFCO INDUSTRIES INC	189.19	98386	B & J OIL CO., INC	974.16
98257	HAWKINS, INC	3,883.31	98388	PUBLIC SERVICE CO OF OKLA	7,899.12
98259	MITCHELL1	158.00	98390	POSTMASTER	310.00
98266	USA BLUE BOOK	691.74	98392	SUPERIOR LINEN SERVICE	28.88
98268	BROKEN ARROW ELECTRIC SUPPLY	133.76	98394	WINDSTREAM	283.43
98269	WAGONER LUMBER COMPANY	189.99	98395	NORTHERN SAFETY CO., INC	125.75
98271	PERFECTION TIRES	365.80	98397	CLEAN THE UNIFORM CO.	1,286.88
98275	HAWKINS, INC	542.21	98398	CLEAN THE UNIFORM CO.	22.92
98276	GRAINGER	38.72	98403	QUALITY PETROLEUM, INC	2,207.46
98280	FUELMAN	755.34	98404	HARRISON TIRE & SUPPLY	550.00
98282	FUELMAN	130.70	98406	INTERSTATE BATTERY SYSTEM OF	147.95
98285	CLEAN THE UNIFORM CO.	1,282.19	98410	AUTOZONE	43.98
98286	CLEAN THE UNIFORM CO.	45.96	98413	P & K EQUIPMENT, INC	451.42
98288	HAWKINS, INC	3,531.36	98416	FIVE STAR OFFICE SUPPLY	339.09
98290	HARRISON TIRE & SUPPLY	70.00	98419	VIP VOICE SERVICES	491.50
98291	PERFECTION TIRES	15.00	98421	GRAINGER	26.82
98292	QUADIENT LEASING USA, INC	479.50	98423	NORTHERN SAFETY CO., INC	39.96
98293	QUADIENT LEASING USA, INC	529.90	98425	VIP TECHNOLOGY SOLUTIONS GR	1,646.99
98294	QUADIENT LEASING USA, INC	735.09	98428	OK DEPT. OF ENVIRON. QUAL	19,708.70
98295	A & N TRAILER PARTS	215.60	98431	PATE INDUSTRIAL SUPPLY	349.61
98432	WAGONER LUMBER COMPANY	121.72	98510	WASTE MANAGEMENT	1,864.29

98433	OKLA DEPT OF ENV QUALITY	806.00	98515	AMAZON CAPITAL SERVICES, INC	24.98
98434	OKLAHOMA MUNICIPAL	182.00	98516	USA BLUE BOOK	50.58
98435	WASTE MANAGEMENT	1,108.26	98517	ACCURATE ENVIRONMENTAL	1,955.00
98437	WAGONER COUNTY RWD 6	804.53	98519	SADLER PAPER COMPANY	291.79
98438	TYLER TECHNOLOGIES	77.90	98521	CARD SERVICES	160.25
98448	CLEAN THE UNIFORM CO.	1,305.26	98526	WAGONER LUMBER COMPANY	97.51
98450	AUTOZONE	33.98	98531	GRAINGER	54.28
98455	TYLER TECHNOLOGIES	14,675.60	98534	FUELMAN	1,647.12
98458	SAM'S CLUB	33.96	98537	ATCO INTERNATIONAL	1,105.60
98461	GREEN COUNTRY WILDLIFE SPECI	160.00	98538	PIKEPASS CUSTOMER	5.50
98464	SADLER PAPER COMPANY	120.50	98540	PRYOR WASTE & RECYCLING	217.00
98465	PERFECTION TIRES	15.00	98542	BANK OF OK CORPORATE TRUST	64,046.78
98467	O'REILLY AUTOMOTIVE INC	74.99	9853	BANK OF OK CORPORATE TRUST	12,033.84
98468	TULSA HOSE & FITTINGS	477.52	98544	CITY OF WAGONER GEN FUND	41,666.67
98469	LEAF	127.52	98548	SAM'S CLUB	30.46
98471	FUELMAN	1,734.74	98549	POSTMASTER	1,580.61
98474	AUTOZONE	33.39	98558	CAPITAL ONE	679.10
98477	O'REILLY AUTOMOTIVE INC	177.95	98566	WPWA GROSS REVENUE FUND	8,556.05
98481	WHITE STAR MACHINERY	178.64	98568	AUTOZONE	21.99
98485	CINTAS CORPORATION	7.15	98569	G.R.D.A.	628,136.63
98488	WAGONER WRECKER SERVICE	225.00			
98490	SUPERIOR LINEN SERVICE	22.73			
98492	RHONDA HASH	76.86			
98509	GREEN COUNTY TESTING	50.00			

WPWA Capital Projects Fund Claims

1	DISBURSEMENT FUND	1,054.17
2	DISBURSEMENT FUND	2,011.18
3	SUNSTATE EQUIPMENT CO.	1,915.00
4	COOK CONSTRUCTION & CRANE	15,000.00
5	TWIN CITIES	1,332.00
6	KEMP STONE	3,462.75

WPWA Special Events Fund Claims

1	HANCY PYROTECHNICS	4,780.73
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3. Chairman's Report

The WPWA Employee of the Month was Lawson Haley, Wastewater Plant Lab Tech. Lawson was presented his award by Chairman Self and Police Chief, Bob Haley.

Chairman Self stated that he had neglected to announce a change in the Park Committee during the City meeting. Councilor Butler will not be on the committee but will be replaced by Councilor Lenard.

4. Discussion and possible action –

Wastewater Dist. – To hire Cody Clayton as wastewater operator

Wastewater Dist. – To end the probation on employee, Alan McElroy

Wastewater Treatment Plant – To end the probation period on employee, Heath Knowles

Water Distribution – To hire Patrick Moore as water operator

NOTE: The Board may adjourn to an executive session for the purpose of discussing the above items pursuant to Title 25 O.S., Section 307 (B)(1)

The Board did not adjourn to an executive session.

Recommendation was made to hire Cody Clayton as wastewater operator at a rate of pay of \$15.44 per hour with an effective date of 8/7/2023.

Motion by Trustee Wright, second by Trustee Sampson to hire Cody Clayton as wastewater operator at a rate of pay of \$15.44 per hour with an effective date of 8/7/2023. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

Recommendation was made to end the probation period on Alan McElroy effective 7/23/2023 at a rate of pay of \$15.44 per hour.

Motion by Trustee Sampson, second by Trustee Wright to end the probation period on Alan McElroy effective 7/23/2023 at a rate of pay of \$15.44 per hour. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

Recommendation was made to end the probation period on Heath Knowles effective 8/7/2023 with a rate of pay of \$15.44 per hour.

Motion by Trustee Wright, second by Trustee Butler to end the probation period on Heath Knowles effective 8/7/2023 with a rate of pay of \$15.44 per hour. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

Recommendation was made to hire Patrick Moore effective 7/20/2023 at a rate of pay of \$15.44 per hour.

Motion by Trustee Wright, second by Trustee Higginbottom to hire Patrick Moore effective 7/10/2023 at a rate of pay of \$15.44 per hour. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

5. Discussion and possible action – To extend the Exhibition Lease Agreement between James Halsey and Minisa Halsey and the Wagoner Public Works Authority and dated June 24, 2019

Discussion was held as to this lease and renewal of the lease. Discussion was held regarding the intent of the Board about extending the lease and whether the extension was intended to be one year or three. Extensive discussion was held between the Board and Ken Hicks regarding this lease.

Motion by Trustee Wright, second by Trustee Sampson to not approve extension of the Exhibition Lease Agreement between James and Minisa Halsey and the Wagoner Public Works Authority. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, no, Rhoden, no, Abernathy, no; Wright, yes; Sampson, yes.

MOTION CARRIED

6. Discussion and possible action – To approve or not approve supplemental appropriations and budget revisions to the 2023/2024 WPWA budget

Motion by Trustee Wright, second by Trustee Sampson to approve supplemental appropriations and budget revisions to the 2023/2024 WPWA budget. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

7. Unscheduled public appearances

There were no unscheduled public appearances.

8. Departmental Reports

Dwayne told the Board that we had experienced some electrical issues due to the storms that had come through this area. We have also had several issues caused by vehicles hitting cable and phone lines and snapping poles. In one instance, a trailer came loose from a truck and hit a pole snapping that pole. The water distribution department has experienced minimal water leaks and they are thankful for the rain which helps with the ground not shifting and creating leaks. We are dealing with water lines that are in some case 80 – 100 years old. The wastewater distribution employees along with water distribution employees continue to work on the Force Main Project and are making good progress. They installed 3,000 feet of pipe last month.

9. Adjournment

Motion by Trustee Wright, second by Trustee Lenard to adjourn the Wagoner Public Works Authority regular business meeting. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

MEETING ADJOURNED