

CITY OF WAGONER
REGULAR BUSINESS MEETING
WAGONER CITY HALL
231 CHURCH STREET
NOVEMBER 6, 2023
7:00 PM

Dalton Self, Mayor
Dwayne Elam, Superintendent
Ken Hicks, Attorney
Kelly Grooms, Fire Chief

Rhonda K. Hash, City Clerk
Donna S. Jones, Treasurer
Bob Haley, Chief of Police
Jim Roberts, EMS Director

Jimmy Butler
Anthony Wagoner
Brenda Lenard
Kevin Higginbottom

Patrick Sampson
Gayla Wright
Larry Abernathy
Steven L. Rhoden

Meeting tape recorded by Rhonda Hash, City Clerk
Agenda Posted: November 3, 2023 at 4:30 P.M.

THE CITY OF WAGONER REGULAR CALLED BUSINESS MEETING FOR NOVEMBER 6, 2023 WAS CALLED TO ORDER AT 7:00 P.M BY MAYOR SELF. All COUNCIL MEMBERS WERE PRESENT.

1. Invocation

The invocation was given by Pastor Steve Ash from First Assembly of God Church.

2. Pledge of Allegiance

3. Discussion and possible action – Approval or corrections to minutes: October 2, 2023.

Motion by Councilor Abernathy, second by Councilor Butler to approve minutes from October 2, 2023. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

4. Approval or denial of claims: City- #64 - #84
 EMS-#38- #51
 EDF-#18- #24
 City Capital Projects Fund-#02

Motion by Councilor Abernathy, second by Councilor Higginbottom to approve claims as submitted.

VOTE: Butler, yes, Wagoner, yes, Lenard, yes Higginbottom, yes; Rhoden, yes; Abernathy, yes, Wright, yes, Sampson, yes.

MOTION CARRIED

Claims List: Taken from Purchase Order Receipt Report – Manual Warrants listed first

64	DISBURSEMENT FUND	106,125.33	99167	DAVID L WEATHERFORD	30.00
65	CJ ELECTRIC	150.00	99168	DAVID L WEATHERFORD	2,175.00
66	WAGONER COUNTY RWD 9	68.07	99169	DAVID L WEATHERFORD	150.00
67	DISBURSEMENT FUND	125,161.31	99171	DAVID L WEATHERFORD	30.00
68	COMMUNITY CARE	27,885.62	99174	NAFECO	3,310.00
69	DELTA DENTAL	1,380.68	99176	NORTHERN SAFETY CO., INC	37.51
70	VISION SERVICE PLAN	834.24	99180	NOVELTY LIGHTS	255.40
71	SUNLIFE INSURANCE	464.47	99181	S&M MOBILE D.A.T	435.00
72	COMMUNITY CARE EAP	46.90	99183	NORTHERN SAFETY CO.	41.73
73	THOMAS E CUMMINS INC.	1,563.43	99184	FLEETCOR TECHNOLOGIES	2,036.59
74	LINDA GAYLOR	12,835.00	99188	OSBI	175.00
75	KAREN LAYNE	4,521.06	99192	FULLERTON WELDING SUPPLY	236.50
76	AT AND T	265.24	99196	LOT MAINTENANCE OF OKLAHOMA	1,500.00
77	AT AND T	792.71	99200	MODERN MARKETING	254.26
78	TELADOC	250.75	99201	FLEETCOR TECHNOLOGIES	1,753.72
79	CONSOLIDATED BENEFIT RESOUR	1,198.62	99206	TLS GROUP, INC	200.00
80	EDF	50,016.40	99209	SUPERIOR LINEN SERVICE	66.83
81	DISBURSEMENT FUND	127,498.50	99211	CLEANT THE UNIFORM CO.	346.17
82	LARRY NEALEY	5,808.58	99217	CHRISTMAS DONE BRIGHT	3,882.60
83	HEATHER CAMERON	5,625.00	99218	WAGONER COMMUNITY HOSPITAL	156.00
84	JAY'S PLACE	1,445.90	99219	ONE SOURCE WATER	109.91
99050	EVANGELINE SPECIALTIES, INC	2,427.05	99222	CLEAN THE UNIFORM CO.	346.17
99153	P & K EQUIPMENT, INC.	73.75	99224	SUPERIOR LINEN SERVICE	82.55
99154	TWIN CITIES READY MIX	2,807.20	99230	WINDSTREAM	1,085.53
99155	CARD SERVICES	175.00	99231	WINDSTREAM	3,241.72
99158	MONITORING OKLAHOMA	154.00	99235	PRYOR ASPHALT, LLC	939.34
99160	COMPLIANCE RESOURCE GR	600.00	99237	AUTOZONE	176.99
99162	PERFECTION TIRES	55.80	99240	PRYOR ASPHALT, LLC	955.42
99163	KATS	4,167.00	99241	LOWE'S	626.55
99165	MARVIN'S MOWER & MORE	53.50	99243	FIVE STAR OFFICE SUPPLY	251.85
99244	ONG	493.35	99384	RHONDA HASH	106.08
99246	PRYOR WASTE & RECYCLING, LLC	1,875.00	99386	AMAZON CAPITAL SERVICES, INC	154.81
99248	OKLAHOMA DEPT OF PUBLIC SAF	350.00	99390	NORTHERN SAFETY CO., INC	150.24
99249	FLEETCOR TECHNOLOGIES	1,419.13	99395	SADLER PAPER COMPANY	31.63
99256	SUMNER ONE	162.70	99396	SADLER PAPER COMPANY	36.66
99257	LINSTAR	12.80	99399	NORTHERN SAFETY CO. INC	98.12

99258	OKLAHOMA POLICE SUPPLY	240.00	99400	WINDSTREAM	61.18
99260	VIP VOICE SERVICES	491.50	99401	WINDSTREAM	148.01
99262	CLEAN THE UNIFORM CO	346.17	99403	TRACTOR SUPPLY CREDIT PLAN	113.89
99264	VIP TECHNOLOGY SOLUTIONS GR	37.50	99404	HINDS, SHERRY	800.00
99265	VIP TECHNOLOGY SOLUTIONS GR	1,955.00	99405	OKLAHOMA GRAPHX AND EMBROI	400.00
99273	LAKE REGION ELECT. CO-OP	191.00	99406	WHITE STAR MACHINERY	136.56
99274	TYLER TECHNOLOGIES	601.67	99408	CAPITAL ONE	731.12
99281	PERFECTION TIRES	15.00	99409	CAPITAL ONE	198.31
99282	JIMMIE SMITH	1,100.00	99410	CAPITAL ONE	843.80
99283	SUPERIOR LINEN SERVICE	66.83	99413	EMPIRE PAPER	262.73
99285	O'REILLY AUTOMOTIVE INC	458.94	99416	WAGONER LUMBER COMPANY	319.71
99286	O'REILLY AUTOMOTIVE INC	15.48	99417	WAGONER LUMBER COMPANY	27.97
99287	O'REILLY AUTOMOTIVE INC	58.66	99420	FORT GIBSON LAKE ASSOC.	2,022.26
99290	OKLAHOMA MUNICIPAL LEAGUE	1,000.00	99421	CHAMBER OF COMMERCE	2,022.27
99296	DOUBLE D PAWN AND GUN	100.00	99422	CITY OF WAGONER UBCC CHECKIN	60.00
99298	VIP VOICE SERVICES	312.13	99424	WAGONER CO RWD 9	71.00
99299	VIP VOICE SERVICES	740.00	99427	CARD SERVICES	950.13
99301	SUMNER ONE	198.00	99431	O'REILLY AUTOMOTIVE INC	15.86
99302	FIVE STAR OFFICE SUPPLY	83.80	99432	O'REILLY AUTOMOTIVE INC	16.48
99304	FLEETCOR TECHNOLOGIES	1,969.79	99435	ERIC JOHNSON	1,750.00
99309	SADLER PAPER COMPANY	415.05	99436	HICKS & JOHNSON	675.00
99311	PERFECTION TIRES	22.90	99439	B & J OIL CO., INC	1,297.08
99312	DAVID'S DISCOUNT TIRE	1,490.60	99445	KATS	4,167.00
99314	CREATIVE DISPLAYS	734.56	99446	KELLY GROOMS	45.00
99320	PERFECTION TIRES	15.00	99447	HARRISON TIRE & SUPPLY	200.00
99321	WOOLLEY PLUMBING/ACTION PL	2,764.33	99449	O'REILLY AUTOMOTIVE INC	88.10
99322	B & J OIL CO., INC	1,124.00	99451	INLAND TRUCK PARTS CO.	6.34
99329	BOTTOM DOLLAR GLASS & FEN	250.00	99453	THE TRACTOR YARD	330.94
99333	GREEN COUNTRY WILDLIFE SPE	535.00	99455	HOLT TRUCK CENTERS	146.72
99337	LIBERTY FLAGS	582.30	99457	AMAZON CAPITAL SERVICES, INC	14.83
99339	BONNIE'S FLOWERS	50.00	99458	PRYOR WASTE & RECYCLING, LLC	1,975.00
99340	BOOKSAMILLION	29.04	99460	OKLAHOMA MUNICIPAL LEAGUE	190.00
99341	CENTER POINT LARGE PRINT	181.56			
99342	GALE/CENGAGE LEARNING	344.97			
99343	GUIDEPOSTS	41.88			
99344	INGRAM LIBRARY SERVICES	242.46			
99345	WORKPLACEPRO.COM	220.00			
99346	XEROX CORPORATION	242.39			
99347	GRAINGER	139.92			
99348	PRESTIGE PLUMBING, LLC	1,200.00			
99349	ADVANCED COOLING SYSTEMS	500.00			
99350	TONEY TURNER	100.00			
99351	AMERICAN LIBRARY ASOCIAT	247.00			
99354	CLEAN THE UNIFORM CO.	346.17			
99357	ONE SOURCE WATER	70.40			
99360	WAGONER COUNTY CLERK	108.00			
99363	SUPERIOR LINEN SERVICE	41.55			
99367	PRYOR WASTE & RECYCLING	372.00			
99372	W.B. SMITH P.E CFM	3,333.33			
99376	FLEETCOR TECHNOLOGIES	1,325.79			
99379	WPWA GROSS REVENUE	7,948.40			

City Capital Projects Claims

02 INFRASTRUCTURE SOLUTIONS 61,120.00

Ambulance Claims: Taken from Purchase Order Receipt Report – Manual Warrants listed first:

38	DISBURSEMENT FUND	26,384.29	99381	WPWA GROSS REVENUE	745.70
39	DISBURSEMENT FUND	34,070.97	99383	JAY'S PLACE	165.00
40	COMMUNITY CARE	6,614.79	99388	AMAZON CAPITAL SERVICES, INC	537.92
41	DELTA DENTAL	294.48	99402	ZOLL MEDICAL CORP.	790.50
42	VISION SERVICE PLAN	151.14	99412	CAPITAL ONE	305.62
43	SUNLIFE INSURANCE	77.40	99419	WAGONER LUMBER COMPANY	44.85
44	COMMUNITY CARE EAP	17.50	99423	GREEN COUNTRY MEDICAL WASTE	35.00
45	THOMAS CUMMINS, INC	293.12	99425	ROGERS DRUG	170.00
46	AT AND T	831.60	99430	O'REILLY AUTOMOTIVE INC	206.99
47	TELADOC	51.00	99441	OPTIMUM	50.00
48	CARD SERVICES (ACE DATA GR)	1,908.00	99448	HARRISON TIRE & SUPPLY	818.28
49	DISBURSEMENT FUND	36,415.80			
50	CITY GENERAL FUND	10.00			
51	MEDICLAIMS, INC.	6,268.14			
98674	BOUND TREE MEDICAL, LLC	2,672.98			
99072	BOUND TREE MEDICAL, LLC	4,253.02			
99164	EMERGENCY VEHICLE SALES & S	3,896.52			
99186	FLEETCOR TECHNOLOGIES	859.97			
99198	AIRGAS USA, LLC	1,112.92			
99203	FLEETCOR TECHNOLOGIES	883.89			
99207	HARRISON TIRE & SUPPLY	80.00			
99208	O'REILLY AUTOMOTIVE INC	202.25			
99221	ONE SOURCE WATER	20.49			
99226	SUPERIOR LINEN SERVICE	47.00			
99233	WINDSTREAM	377.70			
99234	WINDSTREAM	44.68			
99251	FLEETCOR TECHNOLOGIES	871.18			
99271	BOUND TREE MEDICAL, LLC	254.99			
99278	HARRISON TIRE & SUPPLY	898.28			
99279	UNITED FORD	100.36			
99280	OKLAHOMA GRAPHX AND EMBR	42.00			
99289	O'REILLY AUTOMOTIVE INC	176.01			
99293	LOWE'S	240.63			
99306	FLEETCOR TECHNOLOGIES	768.46			
99324	JIM ROBERTS	18.41			
99325	TELEFLEX, LLC	1,115.50			
99326	O'REILLY AUTOMOTIVE INC	16.91			
99328	LOWE'S	945.82			
99331	LOCKE SUPPLY	142.26			
99336	GREEN COUNTRY WILDLIFE SPEC	35.00			
99353	OKLAHOMA GRAPHX AND EMBR	13.00			
99356	JAY'S PLACE	210.00			
99359	ONE SOURCE WATER	16.48			
99361	O'REILLY AUTOMOTIVE INC	31.29			
99362	DALE MORRIS	199.00			
99369	DR. CASEY HANNA	400.00			
99378	FLEETCOR TECHNOLOGIES	549.80			

EDF Claims

18	INHOUSE ADVERTISING	2,500.00
19	FIVE STAR DEMOLITION	7,683.51
20	WEDA	60,000.00
21	TWO MEN AND A TRUCK	1,400.00
22	CAPITAL ONE (WALMART)	143.21

23	SHERRY HINDS	800.00
24	WAGONER LUMBER COMPANY	11.29

5. Mayor's Report

City of Wagoner employee of the month was Sean Goodwin, EMT for Wagoner EMS. Mr. Goodwin was presented his award by Mayor Self and EMS Director, Jim Roberts.

Mayor Self gave his report to the Council and advised that the Trunk-R-Treat was a huge success and the City of Wagoner Library won the best decorated trunk contest. Mayor Self thanked the library staff as well as Thomas Applegate, Street Dept. Supervisor, for their participation in the event. Josh Bogle donated the Gazebo that was located in the small park on S. Main to the City of Wagoner. Wagoner Wrecker assisted with moving the gazebo and CA Land Clearing placed it in Lincoln Park. Appreciation was expressed to all who volunteered their time and equipment to make this happen. The Park committee received a \$5,000 grant from LREC and the Police Department received a \$50,000 grant from the Cherokee Nation. The Fire Department received a \$10,000 Forestry Grant. Mayor Self thanked Chief Haley, Chief Grooms and Jim Roberts for working on obtaining these funds.

Deputy Police Chief Tony Ponds addressed the Council and Mayor in regard to an accident his wife had while working at Wagoner Public Schools. He commended the Wagoner Hospital and Wagoner EMS for the great care she received from all of them. He expressed his appreciation to everyone involved in his wife's care. He also advised that the Police Department was hosting a Self Defense Class for women at the Civic Center on Saturday, December 11, 2023 from noon until 3:00 p.m.

Kristen Mallett announced the "Scan For a Grand" was being held again this year. We have forty businesses participating in the program. This program is held to encourage citizens to shop at our local businesses.

Gayla Wright announced that Mike Fox had donated \$20,000 to help with the development of parks in Wagoner.

Mayor Self announced that October 17, 2023 had been proclaimed "Wagoner Band Day" in Wagoner to give recognition to the band for their success at competitions this year and all of their hard work.

Employee Christmas lunch will be held December 8, 2023 at the Civic Center at noon.

6. Discussion and possible action – To approve or not approve supplemental appropriations and budget revisions to the 2023/2024 City and EMS budgets

Laura Duvall told the Council the revisions were included in their packets and she was available to answer any questions they might have.

Motion by Councilor Wright, second by Councilor Rhoden to approve supplemental appropriations and budget revisions to the 2023/2024 City and EMS budgets. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

7. Discussion and possible action – To approve or not approve Longevity Pay Policy and Procedures for City of Wagoner employees

Lori Hall told the Council that this policy had been discussed during the budget process and she felt like this would be a great incentive for the employees to start a career working for the City of Wagoner. This money has been budgeted. Councilor Sampson inquired as to whether this would eliminate the Christmas bonus and was told that it would.

Motion by Councilor Higginbottom, second by Councilor Abernathy to approve Longevity Pay Policy and Procedures for City of Wagoner employees. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

8. Discussion and possible action – To approve or not approve Resolution No. 754 – A Resolution authorizing OMAG to distribute escrow account funds from Workers' Compensation Plan

Motion by Councilor Wright, second by Councilor Wagoner to approve Resolution No. 754.

VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes, Wright, yes; Sampson, yes.

MOTION CARRIED

9. Discussion and possible action –

EMS – To end the probation period on employee, Bethany Goodwin

NOTE: The Council may adjourn to an executive session for the purpose of discussing the above item pursuant to Title 25 O.S., Section 307 (B)(1)

The Council did not adjourn to an executive session.

Recommendation was made to end the probation period on Bethany Goodwin effective 11/6/2023 at a rate of pay of \$13.85 per hour.

Motion by Councilor Wright, second by Councilor Sampson to end the probation period on employee Bethany Goodwin effective 11/6/2023 at a rate of pay of \$13.85 per hour. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

10. Discussion and possible action – To approve the final plat of Wagoner Willows Subdivision

Jessica told the Council that the preliminary plat had been approved by the Council at an earlier meeting and this is just approval of the final plat before they begin construction. This plat was recommended for approval at the Planning Commission meeting. Discussion was held as to whether there would be an HOA and the representative of the company stated that one would be formed and the HOA would maintain the common areas. Discussion was held as to the price point on the homes to be built.

Motion by Councilor Wagoner, second by Councilor Abernathy to approve the final plat of Wagoner Willows Subdivision. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes, Wright, yes; Sampson, yes.

MOTION CARRIED

11. Discussion and possible action – To approve or not approve Resolution No. 755
– A Resolution adopting the form of an application and permit for boring for utilities along or across City rights-of-way and providing for compliance therewith

This Resolution will cover any utility needing to bore on City of Wagoner property.

Motion by Councilor Abernathy, second by Councilor Butler to approve Resolution No. 755.

VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes, Wright, no; Sampson, yes.

MOTION CARRIED

12. Discussion and possible action – To establish the fees to be charged for the boring for utilities along or across City rights-of-way and to amend the Master Fee Schedule accordingly – Recommendation is: Application Processing Fee - \$50.00 per application, Permit and Inspection Fee - \$35.00 per Permit

These fees are in line with charges for other permits for the City of Wagoner.

Motion by Councilor Sampson, second by Councilor Abernathy to approve fees to be charged for the boring for utilities along or across City rights-of-way and to amend the Master Fee Schedule accordingly. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes, Wright, yes; Sampson, yes.

MOTION CARRIED

13. Discussion and possible action – To ratify the appointment of Victor Owens as Board Member of The City of Wagoner Economic Development Authority

Mr. Owens was not able to come to the meeting. Mayor Self and Tony Lowe reviewed applications and selected Mr. Owens. Mr. Owens is an attorney with lots of community connections.

Motion by Councilor Wright, second by Councilor Sampson to ratify the appointment of Victor Owens as Board Member of The City of Wagoner Economic Development Authority. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

14. Discussion and possible action – To ratify the appointment of John Aldridge as Board Member of the Wagoner Metropolitan Area Planning Commission

Mr. Aldridge was present at the meeting. Mr. Aldridge is a lifelong resident of Wagoner and works in the IT Department of Wagoner Schools.

Motion by Councilor Abernathy, second by Councilor Wagoner to ratify the appointment of John Aldridge as Board Member of the Wagoner Metropolitan Area Planning Commission.

VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

15. Discussion and possible action – To ratify the appointment of Rick Moore as Board Member of the Wagoner Metropolitan Area Planning Commission

Mr. Moore is also a lifelong resident of Wagoner and is a business owner in Wagoner. Mr. Moore is both a Shriner and Mason and has the best interest of Wagoner at heart.

Motion by Councilor Abernathy, second by Councilor Butler to ratify the appointment of Rick Moore as Board Member of the Wagoner Metropolitan Area Planning Commission. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

16. Unscheduled public appearances

There were no unscheduled public appearances.

17. Departmental Reports

Jimmy Leopard told the Council their report was in the packet and he was available to answer any questions if needed. Mr. Leopard thanked Tony Ponds for his kind words in regard to his wife's treatment at the hospital. He stated they had seen a rise in COVID cases but they were less severe and they had very few patients hospitalized with COVID.

Tony Lowe gave the WEDA Report and updated projects they were working on. DMI has 56 employees and is expanding and looking to hire 20 more. North American Heat Exchangers is ahead of schedule and they have units ready to ship out but are just waiting on trucks to

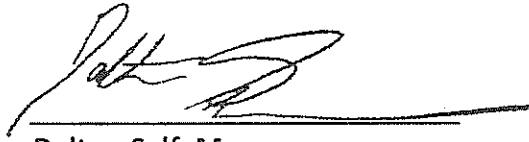
transport them. The Small Business Grants were given to Miranda's, Patie on the Hill and Wagoner Music. The Board received an offer on the property on McQuarrie but it was rejected. They are working on trying to get a Dollar General Fresh Market or store for that location. The awnings have been ordered for the Harris Building and the shadow boxes should be installed by Christmas. Work is continuing on the plans for the area known as "BOB" in downtown. They are trying to get some funds from Wagoner County to assist with this project. The Music Store has opened on McQuarrie as well.

Dwayne was not at the meeting but the City of Wagoner report was in Council packets.

18. Adjournment

Motion by Councilor Sampson, second by Councilor Wright to adjourn the City of Wagoner regular business meeting. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED
MEETING ADJOURNED


Dalton Self, Mayor

Attest:

(seal)


Rhonda K. Hash, City Clerk