

WAGONER PUBLIC WORKS AUTHORITY
REGULAR BUSINESS MEETING
WAGONER CITY HALL
231 CHURCH STREET
DECEMBER 6, 2021
7:00 P.M.

ALBERT JONES, CHAIRMAN
DWAYNE ELAM, PUBLIC WORKS DIRECTOR
KEN HICKS, ATTORNEY

RHONDA K HASH, SECRETARY
DONNA S. JONES, TREASURER

Jimmy Butler
Anthony Wagoner
Joshua Bogle
Roger Schilling

Patrick Sampson
Gayla Wright
Larry Abernathy
Steven L. Rhoden

Meeting tape recorded by Rhonda K. Hash, Secretary
Agenda Posted December 3, 2021 @ 4:30 P.M.

THE WAGONER PUBLIC WORKS AUTHORITY REGULAR BUSINESS MEETING FOR DECEMBER 6, 2021 WAS CALLED TO ORDER BY CHAIRMAN ALBERT JONES AT 8:15 P.M. ALL TRUSTEES WERE PRESENT WITH THE EXCEPTION OF TRUSTEE BUTLER AND TRUSTEE RHODEN.

1. Approval or correction to minutes: November 1, 2021

Motion by Trustee Abernathy, second by Trustee Sampson to approve minutes of November 1, 2021. VOTE: Butler, absent; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

2. Approval or denial of claims: W.P.W.A. to include #77-#98 manual warrants
SPECIAL EVENTS FUND-#62-#66

Motion by Trustee Abernathy, second by Trustee Bogle to approve claims as submitted. VOTE: Butler, absent; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

Claims List: Taken from Purchase Order Receipt Report – Manual Warrants listed first

77	DISBURSEMENT FUND	304,955.14	92679	USA BLUE BOOK	133.82
78	PRYOR WASTE AND RECYCLING	19,071.60	92681	GRAINGER	157.20
79	WPWA CAPITAL PROJECTS	1,333.80	92683	ONE SOURCE WATER	9.00
80	COMMUNITY CARE	23,675.98	92685	FUELMAN	849.20
81	DELTA DENTAL	834.36	92690	CLEAN THE UNIFORM CO.	830.89
82	VISION SERVICE PLAN	467.16	92692	SUPERIOR LINEN SERVICE	30.90
83	SAM'S CLUB	145.21	92693	WATER TECH	400.00
84	BANDY BUSINESS FORMS	174.34	92694	WASTE MANAGEMENT	514.96
85	OMAG	23,123.00	92695	QUADIENT LEASING USA, INC	735.09
86	DISBURSEMENT FUND	67,542.27	92697	NORTHERN SAFETY CO., INC	183.24
87	BUCK SHAW	63.99	92698	NORTHERN SAFETY CO, INC	15.00
88	AT AND T MOBILITY	137.10	92701	H & H PRINTER SERVICES LLC	329.00
89	SUNLIFE INSURANCE	288.10	92704	WAGONER COMMUNITY HOSP	667.47
90	OMAG	53,785.00	92706	WINDSTREAM	220.29
91	GRDA	389,795.75	92708	WINDSTREAM	460.34
92	TELADOC	131.75	92710	QUADIENT LEASING USA, INC.	529.90
93	DONALD FOX	74.83	92714	MONITORING OKLAHOMA	125.00
94	PRYOR WASTE AND RECYCLING	36,823.13	92716	FUELMAN	570.26
95	DISBURSEMENT FUND	66,415.04	92718	XEROX CORPORATION	28.73
96	WAGONER EMS	99,000.00	92722	SUPERIOR LINEN SERVICE	43.20
97	COMMUNITY CARE	51.80	92725	O'REILLY AUTOMOTIVE INC	101.94
98	PRYOR WASTE AND RECYCLING	23,498.89	92730	PREMIER TRUCK GROUP OF MUS	819.38
91597	CORE & MAIN LP	1,057.08	92732	FLEETPRIDE	833.42
91929	USA BLUE BOOK	177.48	92733	TWIN CITIES READY MIX	1,090.00
92187	CORE & MAIN LP	625.43	92736	CLEAN THE UNIFORM CO.	836.26
92192	UTILITY SUPPLY	1,399.60	92737	PUBLIC SERVICE CO OF OKLA	7,635.29
92229	BORDER STATES INDUSTRIES INC	8,475.00	92738	NORTHERN SAFETY CO., INC	24.68
92415	BRIDGEWELL RESOURCES LLC	14,298.68	92743	ONE SOURCE WATER	14.40
92456	USA BLUE BOOK	304.48	92746	VIP VOICE SERVICES	473.50
92486	USA BLUE BOOK	433.67	92749	TWIN CITIES READY MIX	1,090.00
92487	PHOENIX ENTERPRISES	1,135.13	92752	WINDSTREAM	1,013.16
92531	UNITED ENGINES	505.60	92759	ONG	377.93
92622	WHEELER METALS	774.05	92761	DOUBLE D'S SERVICE COMPANY	6,500.00
92641	CLOTHIER AND COMPANY	4,245.00	92762	QUALITY PETROLEUM, INC	968.00
92645	FUELMAN	562.77	92766	O'REILLY AUTOMOTIVE INC	188.02
92648	MONITORING OKLAHOMA	116.00	92768	WINDSTREAM	263.33
92650	PIKEPASS CUSTOMER	11.30	92773	HFE PROCESS	833.33
92651	OKLAHOMA ONE CALL SYSTEM	937.60	92775	INTEGRATED CONTROLS INC.	163.67
92652	WAGONER COUNTY RWD 6	338.44	92776	UTILITY SUPPLY	1,657.68
92653	MITCHELL1	200.00	92778	FUELMAN	715.93
92654	CORE & MAIN LP	112.95	92781	SUPERIOR LINEN SERVICE	30.90
92656	ONE SOURCE WATER	63.60	92784	INFRASTRUCTURE SOLUTIONS	1,570.00
92660	UTILITY SUPPLY	9,404.64	92785	INFRASTRUCTURE SOLUTIONS	245.00
92661	UTILITY SUPPLY	1,394.13	92787	NORTHERN SAFETY CO. INC	17.80
92662	BOYD WELDING, INC.	100.00	92789	OKLAHOMA MUNICIPAL	34,187.00
92663	MUSKOGEE LOCK & KEY	62.45	92792	PRYOR WASTE & RECYCLING	217.00
92664	WAGONER LUMBER COMPANY	79.72	92795	BANK OF OK CORPORATE TRUST	64,050.76
92666	LOWE'S	55.46	92798	CITY OF WAGONER GEN FUND	41,666.67
92667	OKLAHOMA MUNICIPAL	1,000.00	92800	GENERAL COMPRESSOR, INC	1,302.83
92668	HACH COMPANY	3,072.00	92802	TULSA HOSE & FITTINGS	17.60
92669	SMITH & LOVELESS	1,929.16	92814	COVE ENVIRONMENTAL	3,395.00
92674	CLEAN THE UNIFORM CO.	829.84	92818	SUPERIOR LINEN SERVICE	30.90
92675	ANCHOR SCIENTIFIC INC.	245.20	92824	FIVE STAR OFFICE SUPPLY	213.13
92676	HAWKINS, INC	505.02	92828	FUELMAN	507.26

92833	WPWA GROSS REVENUE FUND	9,012.62
92837	BOYD WELDING, INC.	65.00
92839	LEAF	127.52
92840	TIFCO INDUSTRIES INC	198.82
92841	SAM'S CLUB	43.44
92845	VIP TECHNOLOGY SOLUTIONS	1,646.99
92846	VIP TECHNOLOGY SOLUTIONS GR	156.99
92847	BANDY'S BUSINESS FORMS	215.84
92849	CLEAN THE UNIFORM CO.	844.95
92851	POSTMASTER	1,416.38
92852	WAGONER EMS	947.90
92861	CAPITAL ONE	213.28
92863	INFRASTRUCTURE SOLUTIONS GR	1,765.00
92865	TYLER TECHNOLOGIES	779.40
92870	GARY'S TIRE COMPANY	105.00
92874	HICKS & JOHNSON	645.00
92879	ACCURATE ENVIRONMENTAL	482.00
92881	WAGONER LUMBER COMPANY	49.92
92883	AMAZON CAPITAL SERVICES, INC	335.20
92885	SADLER PAPER COMPANY	189.24
92887	GREEN COUNTRY WILDLIFE SPECI	135.00
92891	CARD SERVICES	674.13
92896	OKLAHOMA TERRITORY	2,101.00

WPWA SPECIAL EVENTS FUND CLAIMS

62	LOVE BOTTLING	774.00
63	VALUES	695.00
64	RUCKER'S	1,331.52
65	OKLAHOMA GRAPHX	30.00
66	CAPITAL ONE(WALMART)	854.37

3. Chairman's Report

Chairman Jones thanked all the employees for their work on the Christmas lighting project. Trustees commented on the display and expressed thanks to the employees as well.

4. Discussion and possible action – To establish dates for regular monthly Board meetings for 2022 calendar year

This is a duplicate item from City agenda

Motion by Trustee Bogle, second by Trustee Sampson to establish dates for Board meetings for calendar year 2022 on the first Monday of each month with the exception of July and September meetings which will be on the first Tuesday due to holidays. VOTE: Butler, absent; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

5. Discussion and possible action – To approve or not approve employee holiday list for 2022 calendar year

This is a duplicate item from City agenda.

Motion by Trustee Abernathy, second by Trustee Wagoner to approve employee holiday list for 2022 calendar year as presented. VOTE: Butler, absent; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

6. Discussion and possible action – To approve donation of sick leave to employee, Bo Henson

This is a duplicate item from City agenda.

Motion by Trustee Sampson, second by Trustee Abernathy to approve donation of sick leave to employee, Bo Henson in an amount not to exceed forty hours per employee. VOTE: Butler, absent; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

7. Discussion and possible item – To approve or not approve employee Christmas bonus

This is a duplicate item from City agenda

Motion by Trustee Sampson, second by Trustee Abernathy to approve Christmas bonuses in the amount of \$300.00 for full-time employees and \$150.00 for part-time employees. VOTE: Butler, absent; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

8. Discussion and possible action – To approve or not approve budget revisions and supplemental appropriations to 2021/2022 WPWA budget

Motion by Trustee Abernathy, second by Trustee Wagoner to approve budget revisions and supplemental appropriations to 2021/2022 WPWA budget. VOTE: Butler, absent; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

9. Discussion and possible action – To approve or not approve Resolution No. 21-05 – A Resolution approving the extension, modification, and re-amortization of Loan No *****89080 by and between the Wagoner Hospital Authority and BancFirst modifying the interest rate index and margin and accelerating the amortization rate thereof

Jarod Wise from BancFirst advised the Board this loan was at term and this extension would take the loan to a 15-year payout and reduce the interest rate. This has been approved by the Hospital Board and the monthly payment will increase slightly.

Motion by Trustee Abernathy, second by Trustee Wagoner to approve Resolution No. 21-05.

VOTE: Butler, absent; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

10. Discussion and possible action – To approve or not approve Resolution No. 21-06 – A Resolution approving the modification of Loan No. *****93714 by and between the Wagoner Hospital Authority and BancFirst modifying the interest rate index and margin thereof

Mr. Wise advised that this was a 2015 loan that was originally \$1,000,000 and has six years left on the term of the loan. This modification will change the interest rate and lower the payment.

Motion by Trustee Abernathy, second by Trustee Bogle to approve Resolution No. 21-06. VOTE: Butler, absent; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

11. Discussion and possible action –
Line Clearing Dept. – To end the probation period on employee, Buck Shaw
Wastewater Distribution – To end the probation period on employee, Steven Rooster
NOTE: The Board may adjourn to an executive session for the purpose of discussing the above items pursuant to Title 25 O.S., Section 307 (B)(1)

The Board did not adjourn to an executive session.

Lori Hall recommended ending the probation period on Buck Shaw effective 12/6/2021 and increase his rate of pay to 13.00 per hour.

Motion by Trustee Schilling, second by Trustee Wright to end the probation period on Buck Shaw and increase his rate of pay to \$13.00 per hour with an effective date of 12/6/2021.

VOTE: Butler, absent; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

Jeff Bemo recommended ending the probation period on Steven Rooster effective 12/6/2021 and increasing his rate of pay to \$14.41 per hour.

Motion by Trustee Schilling, second by Trustee Wagoner to end the probation period on Steven Rooster and increase his rate of pay to \$14.41 per hour with an effective date of 12/6/2021.
VOTE: Butler, absent; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

12. Unscheduled public appearances

There were no unscheduled public appearances.

13. Departmental Reports

Dwayne told the Board the report was in the packet and this had been a busy month with lots of projects underway. Trustee Schilling commented on the Line Clearing job and how difficult it was and expressed appreciation to those employees.

14. Adjournment

Motion by Trustee Wagoner, second by Trustee Sampson to adjourn the Wagoner Public Works Authority regular business meeting. VOTE: Butler, absent; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

MEETING ADJOURNED