

THE CITY OF WAGONER ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING - City Hall



April 29, 2024, 5:30 PM

Dalton Self, Mayor

John Chandler – Member

Roger Schilling – Chairman

Chris Luna – Vice Chairman

Tim Hoffman – Treasurer

Scott Yandell – Secretary

Agenda

1. **Call to Order**
2. **Approval or Correction of Minutes:** For the regular TCWEDA meeting on March 25th, 2024
3. **Chair Report:** Roger Schilling presents the TCWEDA Chairman's report
4. **Mayor Report:** Dalton Self presents the Mayor's monthly report
5. **Treasurer's Report:** Tim Hoffman presents the Treasurer's report, additional details to be provided regarding Budget YTD vs Actual
6. **Discussion and possible action for the following items:**
 - Check #
 - Check #
 - Other items
7. **Unscheduled public appearances**
8. **Harris Building Committee:** Tonya Sappington. Discussion and possible action: removal of vines from the back of Harris building. Covering of open windows: duplication of existing shutter-type doors. Review the budget and vote to allow \$X amount for this part of project Harris Building.
9. **Discussion and possible action:** To allow Navarro Farms to use the property at 1303 South Mcquarrie Ave (old 7-11 property) to set up and sell Stilwell Strawberries from May 1, 2024 to June 9, 2024.
10. **Discussion and possible action:** To allow Josh Hughes to use the property at 1303 South Mcquarrie Ave (old 7-11 property) to set up and sell Fireworks from June 15, 2024, to July 6, 2024.

11. **Discussion and possible action:** To allow the City of Wagoner Chamber of Commerce to utilize the BOB/Junction area for Summerfest June 20-22nd
12. **Discussion and possible action:** Review the proposed commercial lease for the TCWEDA office located at 118 S Main Street, City of Wagoner, and vote to approve Roger Schilling to make corrections and sign a lease as Chairman of TCWEDA.
13. **Discussion and possible action to convene in Executive Session pursuant to 25 O.S. 2021, § 307(B)(4), to discuss the:** closing file, contract, and existing interest-only mortgage to Guy Edwards/DHS Manna LLC (Russell Singer), and recent communications from borrower.
14. **Discussion and possible action to convene in Executive Session pursuant to 25 O.S. 2021, § 307(B)(3), to discuss the:** Junction project status, next steps, and possible action regarding the border wall to the south.
15. **Discussion and possible action:** Review the proposed updated Junction project infrastructure description and adopt changes proposed
16. **Discussion and possible action to convene in Executive Session pursuant to 25 O.S. 2021, § 307(B)(1), to discuss the:** existing legal services provided to TCWEDA by OMAG & Dave Weatherford. Possible Action to find a new legal counsel.
17. **Discussion and possible action to convene in Executive Session pursuant to 25 O.S. 2021, § 307(B)(1), to discuss:** existing legal services with Ken Hicks—possible Action to find a new legal counsel for real estate transactions.
18. **Discussion and possible action:** Review current accounting measures for TCWEDA and involvement with the City of Wagoner bookkeeper. Possible action to seek new avenues to handle accounts going forward.
19. **Discussion and possible action:** Review Junction concrete removal/shovel-ready project to provide a stable, safe area until construction can begin in 2025

20. **Discussion and possible action:** Review and adopt contract changes discussed during the last TCWEDA meeting. The county is still working with the old agreement that has none of our proposed changes included
21. **Discussion and possible action:** Review and adopt changes to ensure we no longer use former elected officials for any TCWEDA business, project, or required service.
22. **Discussion and possible action:** Review TCWEDA's ability to apply for grants and review Kathy Street's grant writing training.
23. **Discussion and possible action:** Assistance to generate a UIE number for saveyour.town visit and grant money. Updated dates for the visit
24. **Discussion and possible action:** Review TCWEDA's list of properties for sale. Ensure all details on the economic development website are correct.
25. **Discussion and possible action:** Approval to reset TCWEDA credentials for social media and all other accounts used by the previous chairman
26. **Discussion and possible action:** to adopt a definition of economic development for The City of Wagoner Economic Development Authority
27. **Discussion and possible action:** New website for WEDA, existing site is outdated and deficient
28. **New Business:** Any matter not known about or which could have not been reasonably foreseen before the posting of the agenda.
29. **Adjournment**