

WAGONER PUBLIC WORKS AUTHORITY
REGULAR BUSINESS MEETING
WAGONER CITY HALL
231 CHURCH STREET
FEBRUARY 7, 2022
7:00 P.M.

ALBERT JONES, CHAIRMAN
DWAYNE ELAM, PUBLIC WORKS DIRECTOR
KEN HICKS, ATTORNEY

RHONDA K HASH, SECRETARY
DONNA S. JONES, TREASURER

Jimmy Butler
Anthony Wagoner
Joshua Bogle
Roger Schilling

Patrick Sampson
Gayla Wright
Larry Abernathy
Steven L. Rhoden

Meeting tape recorded by Rhonda K. Hash, Secretary
Agenda Posted February 4, 2022 at 4:30 P.M.

THE WAGONER PUBLIC WORKS AUTHORITY REGULAR BUSINESS MEETING FOR FEBRUARY 7, 2022 WAS CALLED TO ORDER AT 7:53 P.M BY BOARD PRESIDENT, LARRY ABERNATHY. ALL TRUSTEES WERE PRESENT. CHAIRMAN JONES UNABLE TO ATTEND MEETING.

1. Approval or correction to minutes: January 3, 2022

Motion by Trustee Butler, second by Trustee Wagoner to approve minutes of January 3, 2022. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

2. Approval or denial of claims: W.P.W.A. to include #114-#137 manual warrants
W.P.W.A CAPITAL PROJECTS FUND #12-#13
SPECIAL EVENTS FUND-#83

Motion by Trustee Butler, second by Trustee Rhoden to approve claims as submitted. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, no; Sampson, yes.

MOTION CARRIED

Claims List: Taken from Purchase Order Receipt Report – Manual Warrants listed first

114	UNION PACIFIC RAILROAD	18,500.00	93197	ONE SOURCE WATER	47.40
115	DISBURSEMENT FUND	192,226.86	93199	QUADIENT LEASING USA, INC.	735.09
116	ODEQ	167.27	93202	NORTHERN SAFETY CO. INC	22.50
117	POSTMASTER	160.00	93203	NORTHERN SAFETY CO. INC	106.17
118	BANCFIRST	45,293.72	93205	CLEAN THE UNIFORM CO.	848.23
119	WPWA CAPITAL PROJECTS	350.00	93206	JAMES HODGE FORD	329.16
120	BANCFIRST	11,882.99	93211	FUELMAN	1,171.03
121	WAGONER LUMBER COMPANY	16.67	93214	CLEAN THE UNIFORM CO.	849.94
122	COMMUNITY CARE	18,459.64	93217	SUPERIOR LINEN SERVICE	28.90
123	DELTA DENTAL	883.44	93219	VIP VOICE SERVICES	506.15
124	VISION SERVICE PLAN	494.64	93221	WINDSTREAM	1,000.96
125	SUNLIFE INSURANCE COMPANY	305.30	93225	PUBLIC SERVICE CO OF OKLA	8,442.93
126	TELADOC	140.25	93226	HAWKINS, INC	8,598.55
127	GRDA	350,688.26	93227	NORTHWEST TRANSFORMER	3,439.00
128	DISBURSEMENT FUND	68,686.68	93228	NORTHERN SAFETY CO., INC	42.96
129	JOE MCDUFFIE	100.00	93230	H & H PRINTER SERVICES	329.00
130	DEQ	172.32	93231	MUSKOGEE PHOENIX	108.00
131	NEW YORK LIFE INSURANCE	59,371.52	93238	OMUSA/MESO	655.87
132	AT AND T MOBILITY	137.10	93243	BANDY'S BUSINESS FORMS	159.66
133	COMMUNITY CARE	25.90	93246	MUSKOGEE LOCK & KEY	21.00
134	PRYOR WASTE AND RECYCLING	44,529.04	93249	OKLA DEPT OF ENV QUALITY	62.00
135	DISBURSEMENT FUND	68,409.81	93254	XEROX CORPORATION	26.46
136	WAGONER EMS	49,500.00	93259	LOCKE SUPPLY	325.32
137	PRYOR WASTE AND RECYCLING	28,670.79	93260	WAGONER LUMBER COMPANY	72.82
91618	STUART C. IRBY CO.	2,177.05	93261	VIP TECHNOLOGY SOLUTIONS GR	156.99
91840	UTILITY SUPPLY	1,209.50	93263	VIP TECHNOLOGY SOLUTIONS GR	1,646.99
92024	UTILITY SUPPLY	2,237.32	93264	TOOLS BY THE NUMBER	199.90
92411	UTILITY SUPPLY	1,461.28	93266	FUELMAN	789.32
92439	BORDER STATES INDUSTRIES	5,652.76	93269	SUPERIOR LINEN SERVICE	28.90
92968	CORE & MAIN LP	1,450.00	93272	FIVE STAR OFFICE SUPPLY	225.77
93136	MUSKOGEE SAND CO INC.	223.08	93275	AIRGAS USA, LLC	161.42
93137	WAGONER LUMBER COMPANY	71.99	93276	S & D ELECTRIC MOTORS, INC	36.00
93139	WAGONER LUMBER COMPANY	56.13	93278	ENVIRONMENTAL RESOURCE AS	1,114.05
93140	ISCO INDUSTRIES, LLC	1,052.95	93297	PREMIER TRUCK GROUP OF MUS	123.44
93144	QUADIENT LEASING USA, INC.	529.90	93299	ONE SOURCE WATER	30.60
93146	WHEELER METALS	31.59	93302	INTERSTATE BATTERY SYSTEM	261.90
93149	CLEAN THE UNIFORM CO.	848.23	93304	CJ ELECTRIC	750.00
93152	MITCHELL 1	200.00	93305	AUTO BATTERY & ELECTRIC	195.82
93154	WAGONER COUNTY RWD 6	329.50	93307	UTILITY SUPPLY	5,523.00
93156	SAM'S CLUB	102.76	93309	OMUSA/MESO	124.00
93157	WATER TECH	400.00	93310	CLEAN THE UNIFORM CO.	849.94
93159	SUPERIOR LINEN SERVICE	41.20	93315	O'REILLY AUTOMOTIVE INC	553.66
93164	MONITORING OKLAHOMA	116.00	93317	FLEETPRIDE	62.26
93170	FUELMAN	871.48	93322	WINDSTREAM	262.37
93172	PIKEPASS CUSTOMER	11.00	93326	ICM OF TULSA	125.00
93176	STUART C. IRBY CO.	2,864.38	93330	TYLER TECHNOLOGIES	1,172.81
93177	QUADIENT LEASING USA, INC.	1,438.50	93332	ONG	1,54.88
93179	LOWE'S	588.05	93333	NORTHERN SAFETY CO., INC	34.44
93181	NORTHWEST TRANSFORMER CO.	9,253.00	93336	HFE PROCESS	4,636.68
93185	FUELMAN	770.54	93339	LEAF	127.52
93188	WINDSTREAM	460.34	93343	NORTHWEST TRANSFORMER CO	112.00
93189	WINDSTREAM	107.43	93355	RENFRO ELECTRIC	330.00
93191	CLOTHIER AND COMPANY	4,250.00	93361	GARY'S TIRE COMPANY	12.00
93192	OMECORP, LLC dba OKLA MAILIN	49.00	93363	KEY EQUIPMENT & SUPPLY CO	412.50

93365	FUELMAN	1,247.80
93368	SUPERIOR LINEN SERVICE	28.90
93370	SADLER PAPER COMPANY	395.15
93371	ACCURATE ENVIRONMENTAL	1,322.00
93374	AMAZON CAPITAL SERVICES, INC	146.54
93376	PIKEPASS CUSTOMER	14.30
93380	WAGONER LUMBER COMPANY	56.17
93384	CAPITAL ONE	308.04
93386	CARD SERVICES	260.13
93389	WPWA GROSS REVENUE FUND	12,622.66
93392	PRYOR WASTE & RECYCLING	217.00
93395	WAGONER EMS	1,301.85
93396	CITY OF WAGONER GEN FUND	41,666.67
93399	BANK OF OK CORPORATE TRUST	64,050.76
93404	OKLA WATER RESOURCES	75.00
93405	POSTMASTER	1,399.32
93408	ICM OF TULSA	48.00
93410	WATER TECH	400.00
93411	AMAZON CAPITAL SERVICES, INC	59.99
93414	RHONDA HASH	259.28
93415	HICKS & JOHNSON	525.00
93418	NORTHERN SAFETY CO., INC	32.64
93419	G.R.D.A	433,460.85

WPWA CAPITAL PROJECTS FUND

12	JODEE CONSTRUCTION	22,500.00
13	OKLAHOMA WEEKLY GROUP	100.86

WPWA SPECIAL EVENTS FUND CLAIMS

67	IN HOUSE ADVERTISING	3,098.00
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3. Chairman's Report

None due to Chairman Jones absence.

4. Discussion and possible action – To approve or not approve Resolution No. 22-03 – A Resolution approving participation in the Municipal Electric Systems of Oklahoma Inc's Mutual Aid Agreement

Motion by Trustee Bogle, second by Trustee Wagoner to approve Resolution No. 22-03. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

5. Discussion and possible action – To enter into a Mutual Aid Agreement with Municipal Electric Systems of Oklahoma Inc.

Motion by Trustee Wagoner, second by Trustee Bogle to enter into a Mutual Aid Agreement with Municipal Electric Systems of Oklahoma, Inc. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

6. Discussion and possible action – To purchase employee health insurance

This is a duplicate item from City agenda.

Motion by Trustee Butler, second by Trustee Sampson to purchase employee health insurance from Community Care. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

7. Discussion and possible item – To enter into an agreement with Teladoc for remote medical services

This is a duplicate item from City agenda.

Motion by Trustee Wright, second by Trustee Butler to enter into an agreement with Teladoc for remote medical services. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

8. Discussion and possible action – To purchase employee dental insurance

This is a duplicate item from City agenda.

Motion by Trustee Sampson, second by Trustee Butler to purchase employee dental insurance from Delta Dental. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

9. Discussion and possible action – To renew employee vision insurance

This is a duplicate item from City agenda.

Motion by Trustee Wagoner, second by Trustee Sampson to renew employee vision insurance with VSP. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

10. Discussion and possible action – To purchase employee life insurance

This is a duplicate item from City agenda.

Motion by Trustee Wright, second by Trustee Wagoner to purchase employee life insurance from Sun Life. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

11. Discussion and possible action – To enter into a Service Agreement with Meshek & Associates, LLC for Wagoner GIS Services – Phase II – Water system field inventory, set up of AGOL site and on-site training on use of AGOL site

This is second phase of project involving putting water/wastewater inventory on computer. Sewer lines and manholes completed in first phase. Phase two will inventory water lines, valves, fire hydrants, etc.

Motion by Trustee Bogle, second by Trustee Rhoden to enter into a Service Agreement with Meshek & Associates, LLC for Wagoner GIS Services – Phase II – Water system field inventory, set up of AGOL site and on-site training on use of AGOL site. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

12. Discussion and possible action –
Wastewater Distribution – To end the probation period on employee, Wesley Parish
NOTE: The Board may adjourn to an executive session for the purpose of discussing the above item pursuant to Title 25 OS., Section 307 (B)(1)

The Board did not adjourn to an executive session.

Recommendation was made to end the probation period on Wesley Parish effective 2/7/2022 and increase his rate of pay to \$14.00 per hour.

Motion by Trustee Sampson, second by Trustee Wagoner to end the probation period on Wesley Parish effective 2/7/2022 and increase his rate of pay to \$14.00 per hour. VOTE:

Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

13. Unscheduled public appearances

There were no unscheduled public appearances.

14. Departmental Reports

Dwayne advised that there were lots of projects getting ready to kick off. The Coal Creek lift station replacement project is moving forward and a pre-bid meeting will be held in February. We have received a CDBG Grant in the amount of \$450,000.00 and ARPA funding will be used to pay the balance of this project. This will result in a \$900,000.00 to 1.2 million project being completed at no cost to the citizens of Wagoner.

15. Adjournment

Motion by Trustee Abernathy, second by Trustee Wagoner to adjourn the Wagoner Public Works Authority regular business meeting. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

MEETING ADJOURNED