

WAGONER PUBLIC WORKS AUTHORITY
REGULAR BUSINESS MEETING
WAGONER CITY HALL
231 CHURCH STREET
DECEMBER 5, 2022
7:00 P.M.

ALBERT JONES, CHAIRMAN
DWAYNE ELAM, PUBLIC WORKS DIRECTOR
KEN HICKS, ATTORNEY

RHONDA K HASH, SECRETARY
DONNA S. JONES, TREASURER

Jimmy Butler
Anthony Wagoner
Joshua Bogle
Roger Schilling

Patrick Sampson
Gayla Wright
Larry Abernathy
Steven L. Rhoden

Meeting tape recorded by Rhonda K. Hash, Secretary
Agenda Posted December 2, 2022 at 4:30 P.M.

THE WAGONER PUBLIC WORKS AUTHORITY REGULAR BUSINESS MEETING FOR NOVEMBER 7, 2022 WAS CALLED TO ORDER AT 8:08 P.M. BY CHAIRMAN JONES. ALL TRUSTEES WERE PRESENT WITH THE EXCEPTION OF TRUSTEE RHODEN.

1. Approval or correction to minutes: November 7, 2022

Motion by Trustee Butler, second by Trustee Sampson to approve minutes of November 7, 2022. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

2. Approval or denial of claims: W.P.W.A. to include #72-#88 manual warrants
Special Events Fund-#47-#50
WPWA Capital Projects Fund-#08-#09

Motion by Trustee Abernathy, second by Trustee Butler to approve claims as submitted. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

Claims List: Taken from Purchase Order Receipt Report – Manual Warrants listed first

72	DISBURSEMENT FUND	69,386.24	96088	FUELMAN	804.50
73	DISBURSEMENT FUND	309,297.57	96091	OMECORP, LLC dba OKLA MAILIN	53.00
74	COMMUNITY CARE	17,809.05	96095	WINDSTREAM	1,099.56
75	DELTA DENTAL	648.48	96098	RAILPROS	58,113.00
76	VISION SERVICE PLAN	449.32	96099	NORTHERN SAFETY CO., INC.	26.10
77	SUNLIFE INSURANCE	280.79	96100	QUADIENT LEASING USA, INC.	735.09
78	TELADOC	144.50	96102	SAM'S CLUB	49.84
79	AT AND T	137.04	96103	UTILITY SUPPLY	1,865.28
80	AT AND T	102.77	96104	ALTEC INDUSTRIES, INC.	245.30
81	ABOVE AND BEYOND SPEECH THER	150.00	96105	TWIN CITIES READY MIX	11,814.00
82	WPWA CAPITAL PROJECTS	8,094.00	96106	PUBLIC SERVICE CO OF OKLA	7,207.96
83	PRYOR WASTE AND RECYCLING	43,728.70	96110	B & J OIL CO., INC	1,787.33
84	DISBURSEMENT FUND	88,397.72	96112	ONE SOURCE WATER	53.44
85	GRDA	511,860.59	96115	CLEAN THE UNIFORM CO.	920.10
86	COMMUNITY CARE EAP	25.90	96116	OKLAHOMA PRECAST	2,350.00
87	WAGONER EMS	49,837.60	96119	PRYOR WASTE & RECYCLING	217.00
88	PRYOR WASTE AND RECYCLING	28,364.13	96123	BANK OF OK CORPORATE TRUST	64,046.26
94823	BORDER STATES UNDUSTRIES INC	6,819.82	96124	BANK OF OK CORPORATE TRUST	12,155.22
95532	OZARK LASER & SHORING	1,725.00	96125	CITY OF WAGONER GEN FUND	41,666.67
95741	CORE & MAIN LP	1,607.35	96127	MUSKOGEE LOCK & KEY	107.80
95823	HAWKINS, INC	751.04	96128	MAC TOOLS	54.07
95851	STUART C. IRBY CO.	2,029.60	96129	INTERSTATE BATTERY SYSTEM	279.90
95867	STUART C. IRBY CO.	2,713.65	96137	AUTOZONE	318.28
95922	ICM OF TULSA	442.00	96138	O'REILLY AUTOMOTIVE INC	22.12
95947	UTILITY SUPPLY	110.40	96139	TOOLS BY THE NUMBER	717.25
95948	UTILITY SUPPLY	1,159.54	96147	ALTEC INDUSTRIES, INC	1,730.86
95970	UTILITY SUPPLY	207.22	96148	HAWKINS, INC	10.00
95971	UTILITY SUPPLY	152.00	96150	SUPERIOR LINEN SERVICE	28.90
96036	MUSKOGEE SAND CO INC	230.88	96152	WINDSTREAM	281.97
96039	GOODMAN AUTOMATION & MAIN	2,047.50	96153	STUART C. IRBY CO.	24.78
96041	SUPERIOR LINEN SERVICE	28.90	96154	TWIN CITIES READY MIX	11,694.00
96044	NORTHERN SAFETY CO., INC	22.68	96156	ONG	443.25
96045	NORTHERN SAFETY CO., INC	14.62	96157	XEROX CORPORATION	29.19
96048	FUELMAN	1,324.28	96160	FUELMAN	901.81
96051	MONITORING OKLAHOMA	116.00	96161	FUELMAN	394.58
96052	MITCHELL1	208.00	96163	B & J OIL CO., INC	2,727.16
96055	SAM'S CLUB	15.98	96165	BOYD WELDING	733.34
96056	WAGONER COUNTY RWD 6	1,362.79	96167	LOWE'S	66.49
96058	STAPLES CREDIT PLAN	119.78	96170	SUPERIOR LINEN SERVICE	28.90
96059	OKLAHOMA ONE CALL SYSTEM	1,228.00	96173	CLEAN THE UNIFORM CO..	947.16
96060	WHITE STAR MACHINERY	1,044.00	96180	DAVID'S DISCOUNT TIRE	312.50
96062	CLEAN THE UNIFORM CO	976.82	96192	VIP TECHNOLOGY SOLUTIONS GR	1,646.99
96063	QUADIENT LEASING USA, INC	529.90	96193	VIP TECHNOLOGY SOLUTIONS GR	156.99
96064	QUADIENT LEASING USA, INC	479.50	96194	LEAF	127.52
96068	WHITE STAR MACHINERY	152.93	96198	FIVE STAR OFFICE SUPPLY	130.77
96069	WINDSTREAM	115.01	96202	CAPITAL ONE	201.73
96071	VIP TECHNOLOGY SOLUTIONS GR	1,646.99	96206	WINDSTREAM	433.49
96072	VIP TECHNOLOGY SOLUTIONS GR	156.99	96208	BRONCO EQUIPMENT & SALES	1,653.94
96075	ONE SOURCE WATER	72.46	96210	FUELMAN	471.18
96079	BORDER STATES INDUSTRIES INC	1,431.62	96212	FUELMAN	119.87
96084	SUPERIOR LINEN SERVICE	41.10	96215	UTILITY SUPPLY	174.97
96086	CLEAN THE UNIFORM CO	927.81	96216	DP SUPPLY CO.	1,813.50

96219	O'REILLY AUTOMOTIVE INC	284.85
96220	RAILPROS	16,400.00
96224	AUTOZONE	22.39
96226	QUALITY PETROLEUM, INC.	330.16
96230	TWIN CITIES READY MIX	11,550.60
96233	VIP VOICE SERVICES	491.50
96237	STUART C. IRBY CO.	627.00
96240	AMAZON CAPITAL SERVICES, INC	28.66
96243	SADLER PAPER COMPANY	319.13
96246	WPWA GROSS REVENUE FUND	10,572.55
96250	WAGONER LUMBER COMPANY	110.42
96255	GARY'S TIRE COMPANY	40.00
96261	SAM'S CLUB	74.90
96262	POSTMASTER	1,482.17
96265	CARD SERVICES	71.66
96267	ACCURATE ENVIRONMENTAL	1,660.00
96270	CLEAN THE UNIFORM CO.	931.39
96272	PIKEPASS CUSTOMER	3.85
96273	CJ ELECTRIC	125.00

Special Events Fund

47	VALUES	575.00
48	CASH	350.00
49	RUCKER'S	1,124.16
50	SADLER PAPER COMPANY	32.54

WPWA Capital Projects Fund

8	ORR CONSTRUCTION	228,893.64
9	HUB, INC.	5,748.50

3. Chairman's Report

Appreciation was given to the Electric Department for work done on property on S E 15th Street. The property owner reached out to Councilor Wagoner praising the job they had done in cleaning up the area where a pole had to be replaced.

4. Discussion and possible action – To establish dates for regular monthly Board meetings for 2023 calendar year

This is a duplicate item from City agenda.

Motion by Trustee Schilling, second by Trustee Bogle to establish dates for monthly Board meetings for 2023 calendar year as presented. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

5. Discussion and possible action – To approve or not approve employee holiday list for 2023 calendar year

This is a duplicate item from City agenda.

Motion by Trustee Bogle, second by Trustee Sampson to approve employee holiday list for 2023 calendar year as presented. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

6. Discussion and possible action – To approve or not approve employee Christmas Bonus

This is a duplicate item from City agenda.

Motion by Trustee Bogle, second by Trustee Wagoner to approve employee Christmas bonus in the amount of \$500.00 for full-time employees and \$250.00 for part-time employees. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

7. Discussion and possible action –
Water Treatment Plant – To hire Jodie Johnson as Water Plant Supervisor
Wastewater Treatment Plant – To hire Kevin Hershberger as Wastewater Treatment Plant Supervisor
Electric Office – To end the probation period on employee, Tracey Edwards
NOTE: The Board may adjourn to an executive session for the purpose of discussing the above items pursuant to Title 25 O.S., Section 307 (B)(1)

The Board did not adjourn to an executive session.

Recommendation was made to hire Jodie Johnson as Water Plant Supervisor at a rate pay of \$26.05 per hour with an effective date of 11/21/2022 and waive the probation period. Mr. Johnson is transferring from the Wastewater Treatment Plant to the Water Plant.

Motion by Trustee Abernathy, second by Trustee Butler to hire Jodie Johnson as Water Plant Supervisor at a rate of pay of \$26.05 per hour with an effective date of 11/21/2022 and waive the probation period. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

Recommendation was made to hire Kevin Hershberger as Water Plant Supervisor at a rate of pay of \$26.05 per hour with an effective date of 11/29/2022 and waive the probation period.

Motion by Trustee Abernathy, second by Butler to hire Kevin Hershberger as Water Plant Supervisor at a rate of pay of \$26.05 per hour with an effective date of 11/29/2022 and waive the probation period. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

Recommendation was made to end the probation period on Tracey Edwards effective 12/5/2022 and increase her rate of pay to \$12.00 per hour.

Motion by Trustee Wright, second by Trustee Wagoner to end the probation period on Tracey Edwards effective 12/5/2022 and increase her rate of pay to \$12.00 per hour. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

8. Unscheduled public appearances

There were no unscheduled public appearances.

9. Departmental Reports

Dwayne told the Board there were a lot of projects going on during the month. The electric department has been working on the Streetscape Project as well as the daily operations. The Water and Wastewater Distribution employees have been working on the Stormwater Project and keeping up with daily operations as well.

10. Adjournment

Motion by Trustee Wagoner, second by Trustee Sampson to adjourn the Wagoner Public Works Authority regular business meeting. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, absent; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

MEETING ADJOURNED