**THE CITY OF WAGONER ECONOMIC DEVELOPMENT AUTHORITY**

**REGULAR MEETING - City Hall**

**February 7, 2023 (Make up from Regular Meeting cancelled due to inclement weather 1/30/2023) 5:30 P.M.**

Bart Bogle Albert Jones, Mayor

Mackenzie Haff - Not present Tim Hoffman

Tony Lowe Pam Stephens-Karnes

 **MINUTES**

1. **Call to Order:** 5:31 pm
2. **Approval or Correction of Minutes:** Regular Meeting of December 19, 2022. Item tabled due to the resignation of Mackenzie Haff from board. Will approve at Regular February meeting.
3. **Recognize Unscheduled Speakers:** No Unscheduled Speakers present.
4. **Treasurer’s Report:** Tim Hoffman. Approval of Checks: 2764-2765

Building Fund: $1,168.97 Treasury Fund: $500,942.13 Checking Account: $177,236.10

Motion to approve Treasurer report as presented from Stephens-Karnes. Seconded Lowe. Voice vote unanimous. Motion carries.

Motion to approve checks 2764 & 2765: Motion to by Stephens-Karnes. Seconded Bogle. Voice vote unanimous. Motion carries.

1. **Chairman’s Report:** Nothing to report

**For time constraints the agenda skipped to Item #13.**

1. **Mayors Report:** No Report
2. **Retail Report:** Hayes was not aware of the rescheduled meeting. No report.
3. **Discussion and Possible Action:** Transfer of Building Fund Balance to Checking Account: Motion Bogle, Second Stephens-Karnes. Voice vote unanimous. Motion carries.
4. **Discussion and Possible Action:** Close of Building Fund Account at BancFirst. Motion Stephens-Karnes, Second: Hoffman. Voice vote unanimous. Motion carries.
5. **Discussion and Possible Action:** Motion to accept Resignation of Mackenzie Haff. Motion Hoffman, Second: Bogle. Voice vote unanimous. Motion carries.
6. **Discussion and Possible Action:** Harris Building Repairs. No Action Taken
7. **Discussion and Possible Action:** Transfer asset to City, Purchase New Laptop and Software. Existing computer equipment has been in use by Visit Wagoner employee in City Hall. Approve transfer of asset to the municipality and Approve a purchase not to exceed $2,500 for New laptop, printer and supporting software. Motion Hoffman, Second: Lowe. Voice vote unanimous. Motion carries.
8. **Discussion and Possible Action:** This Board may consider action in regard to the BOB property, including possible use as a Farmers Market. Mr. Akins has put the building where the Wagoner Farmers Market was located last season on North Main up for sale. SNAP Benefits are tied to a particular address and the administrators of the market are looking for a different location to prevent possible disruption. Motion by Stephens-Karnes to allow the use of BOB with all permitting and insurance filed with the municipality from April to Last Saturday of October, given that either party can cancel the agreement in writing with 30 days notice and the weekends of the Bluegrass and Chili Festival and Summerfest are allowed unrestricted use of the area. Seconded by Hoffman. Voice Vote unanimous. Motion carries.
9. **Discussion and Possible Action:** Tramsfer Assets to Blue Sky Bank. Motion by Lowe to transfer $200,000 to Blue Sky Bank on a 24 month CD that will earn 4% interest APY. Seconded by Bogle. Voice Vote All Ayes unanimous. Motion Carries.
10. **Discussion and Possible Action:** Board may consider retiring into Executive Session for the purpose of conferring on matters pertaining to economic development project on K-2 property, in which public disclosure of the matter discussed would violate the confidentiality of the business, in accordance with 25 O.S. Section 307 ( c ) (11).

**Motion to enter into Executive Session:** Hoffman, Seconded by Lowe. 6:00 pm. . Voice Vote all Ayes. Motion Carried Exited Executive Session at 6:20 pm as motioned by Lowe, Seconded by Bogle. Voice Vote all Ayes. Motion Carried.

1. **Discussion and Possible Action**: The board may consider taking action in regard to the economic development project related to the K-2 Property. Motion by Lowe, Seconded by Bogle. . Voice Vote all Ayes. Motion Carried.
2. **Adjournment**: 6:33 pm Motion Bogle, Seconded Lowe. . Voice Vote all Ayes. Motion Carried.

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**Pam Stephens-Karnes**