

CITY OF WAGONER
REGULAR BUSINESS MEETING
WAGONER CITY HALL
231 CHURCH STREET
JANUARY 3, 2022
7:00 PM

Albert Jones, Mayor
Dwayne Elam, Superintendent
Ken Hicks, Attorney
Kelly Grooms, Fire Chief

Rhonda K. Hash, City Clerk
Donna S. Jones, Treasurer
Bob Haley, Chief of Police
Jim Roberts, EMS Director

Jimmy Butler
Anthony Wagoner
Joshua Bogle
Roger Schilling

Patrick Sampson
Gayla Wright
Larry Abernathy
Steven L. Rhoden

Meeting tape recorded by Rhonda Hash, City Clerk
Agenda Posted: December 30, 2022 at 4:30 P.M.

THE CITY OF WAGONER REGULAR CALLED BUSINESS MEETING FOR JANUARY 3, 2022 WAS CALLED TO ORDER AT 7:01 P.M. ALL COUNCIL MEMBERS WERE PRESENT.

1. Invocation

The invocation was given by Larry Abernathy.

2. Pledge of Allegiance

3. Discussion and possible action – Approval or corrections to minutes: December 6, 2021

Motion by Councilor Bogle, second by Councilor Abernathy to approve minutes from December 6, 2021. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

4. Approval or denial of claims: City- #136-#158

EMS-#62-#74
EDF-#26-#27
City Capital Projects-#06

Motion by Councilor Bogle, second by Councilor Rhoden to approve claims as submitted.

VOTE: Butler, yes, Wagoner, yes, Bogle, yes, Schilling, yes; Rhoden, yes; Abernathy, yes, Wright, yes, Sampson, yes.

MOTION CARRIED

Claims List: Taken from Purchase Order Receipt Report – Manual Warrants listed first

136	DISBURSEMENT FUND	106,456.05	92933	LOWE'S	306.47
137	DISBURSEMENT FUND	177,183.89	92934	KATS	4,167.00
138	DISBURSEMENT FUND	18,870.16	92935	CLEAN THE UNIFORM CO.	158.20
139	COMMUNITY CARE	30,592.11	92937	SUPERIOR LINEN SERVICE	39.85
140	DELTA DENTAL	1,429.76	92939	LOCKE SUPPLY	240.68
141	VISION SERVICE PLAN	859.77	92940	MONITORING OKLAHOMA	154.00
142	SUNLIFE INSURANCE	529.84	92944	PRESENTA PLAQUE	142.33
143	TELADOC	51.00	92945	CLEAN THE UNIFORM CO.	152.43
144	EDF	48,234.67	92950	WINDSTREAM	1,117.78
145	JIMMY CAGLE	619.40	92951	WINDSTREAM	2,582.53
146	AT AND T MOBILITY	184.00	92955	JIM HINDS SANITATION EAST	700.00
147	AT AND T MOBILITY	155.97	92958	ONE SOURCE WATER	69.60
148	CREATIVE DISPLAYS, INC.	471.32	92961	NORTHERN SAFETY CO., INC.	25.18
149	LARRY NEALEY	2,500.00	92964	LOT MAINTENANCE OF OKLAHOMA	1,350.00
150	AMY KINYON	10,281.42	92966	LOWE'S	91.70
151	B AND C FEED AND SUPPLY	143.85	92967	STAPLES CREDIT PLAN	149.98
152	FIREBRAND	100.00	92970	LAKE REGION ELECT. CO-OP	101.66
153	DISBURSEMENT FUND	103,094.49	92971	AUTOZONE	13.09
154	TAMMY SKEEN	2,800.00	92973	FUELMAN	1,166.14
155	ROBERT SMITH	20,000.00	92976	ONE SOURCE WATER	33.60
156	SHERRY HINDS	700.00	92979	THE AMERICAN BANK	73,407.20
157	COMMUNITY CARE EAP	46.90	92980	OKLAHOMA MUNICIPAL	2,100.00
158	DISBURSEMENT FUND	103,952.99	92983	GRAINGER	61.44
91516	OKLA ASSOCIATION OF	240.00	92985	PRYOR WASTE & RECYCLING	372.00
92897	WAGONER LUMBER COMPANY	53.27	92987	CHAMBER OF COMMERCE	300.00
92900	UNITED ENGINES	922.36	92991	SUMMIT TRUCK GROUP, LLC	34.81
92906	LIBERTY FLAGS	163.84	92992	O'REILLY AUTOMOTIVE INC	4.44
92910	TEHILLAH CONCEPTS	1,500.00	92993	O'REILLY AUTOMOTIVE INC	72.12
92912	DAVID L WEATHERFORD	300.00	92997	AUTOZONE	313.93
92913	OKLAHOMA MUNICIPAL LEAGU	1,255.00	92999	YELLOWHOUSE MACHINERY	1,583.77
92915	SUPERIOR LINEN SERVICE	58.98	93000	MEYER HEATING AND A.C, INC	1,349.49
92918	FUELMAN	1,417.76	93002	CLEANT THE UNIFORM CO.	152.43
92922	GREEN COUNTRY SERVEYING, P	700.00	93004	SIGNAL TEK, INC	200.00
92927	WINDSTREAM	920.66	93005	BONNIE'S FLOWERS	50.00
92930	WINDSTREAM	59.84	93006	LOT MAINTENANCE OF OKLAHOMA	1,350.00
92931	VIP TECHNOLOGY SOLUTIONS G	382.85	93012	SUPERIOR LINEN SERVICE	56.98
92932	WINDSTREAM	137.32	93015	BOYD WELDING, INC.	180.00
93016	FUELMAN	1,653.82	93094	WPWA GROSS REVENUE FUND	8,205.55

93019	VIP VOICE SERVICES	473.50	93099	BONNIE'S FLOWERS	40.00
93021	WAGONER COUNTY CLERK	54.00	93100	ERIC JOHNSON	1,750.00
93022	C & C SANITATION	50.00	93101	CLEAN THE UNIFORM CO.	152.43
93023	W.B. SMITH P.E. CFM	3,333.33	93103	SAM'S CLUB	83.03
93024	SAM'S CLUB MEMBERSHIP	180.00	93105	ONE SOURCE WATER	14.40
93027	OKLAHOMA POLICE SUPPLY	60.90	93108	YELLOWSTONE MACHINERY CO.	116.26
93029	CHAMBER OF COMMERCE	436.43	93109	INTERSTATE BATTERY SYSTEM OF	253.90
93030	FORT GIBSON LAKE ASSOC.	436.44	93112	QUALITY PETROLEUM, INC.	209.54
93032	VIP VOICE SERVICES	740.00	93114	O'REILLY AUTOMOTIVE INC	43.02
93033	FIVE STAR OFFICE SUPPLY	144.10	93115	O'REILLY AUTOMOTIVE INC	445.00
93036	VIP TECHNOLOGY SOLUTIONS G	1,675.00	93117	GARY'S TIRE COMPANY	42.00
93038	ONG	1,321.81	93120	WAGONER LUMBER COMPANY	245.46
93040	WAGONER CO. SHERIFF DEPART	2,250.00	93121	WAGONER LUMBER COMPANY	90.60
93041	VIP TECHNOLOGY SOLUTIONS	37.50	93122	WAGONER LUMBER COMPANY	7.80
93042	OKLAHOMA POLICE SUPPLY	151.91	93127	SUPERIOR LINEN SERVICE	56.98
93043	WAGONER LUMBER COMPANY	239.92	93130	SAM'S CLUB	98.60
93045	SUPERIOR LINEN SERVICE	37.85	93131	RHONDA HASH	16.24
93047	VIP VOICE SERVICES	312.13	93132	GARY'S TIRE COMPANY	15.00
93048	FUELMAN	959.36	93133	CITY OF WAGONER UBCC CHECKIN	68.00
93052	CLEAN THE UNIFORM CO.	152.43	93134	WAGONER LUMBER COMPANY	2.09
93054	CJ ELECTRIC	530.00			
93055	SUMNER ONE	190.77			
93056	JIM HINDS SANITATION EAST	700.00			
93061	O'REILLY AUTOMOTIVE INC	35.99			
93062	O'REILLY AUTOMOTIVE INC	13.32			
93066	LIBERY FLAGS	139.21			
93068	ANNIE'S	37.88			
93069	CENTER POINT PUBLISHING	176.76			
93070	GALE/CENGAGE LEARNING	100.06			
93071	GARDNER MEDIA LLC	227.21			
93072	INGRAM LIBRARY SERVICES	125.46			
93073	TASTE OF HOME BOOKS	38.82			
93074	XEROX CORPORATION	305.89			
93075	PURCHASE POWER	400.00			
93076	SAM'S CLUB	298.66			
93077	CAPITAL ONE	710.08			
93081	CARD SERVICES	1,262.61			
93085	WAGONER COUNTY CLERK	20.00			
93087	PRO OVERHEAD DOOR, INC	178.00			
93088	TULSA WORLD	34.56			
93089	AMAZON CAPITAL SERVICES, IN	450.38			
93091	SADLER PAPER COMPANY	113.35			
93092	SADLER PAPER COMPANY	43.39			
93093	SADLER PAPER COMPANY	8.00			

City Capital Projects Fund Claims

6	GREEN COUNTRY SURVEYING	250.00
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Ambulance Claims: Taken from Purchase Order Receipt Report – Manual Warrants listed first:

62	DISBURSEMENT FUND	35,401.58
63	DISBURSEMENT FUND	55,706.73
64	DISBURSEMENT FUND	5,005.76
65	DELTA DENTAL	294.48
66	VISION SERVICE PLAN	151.14
67	SUNLIFE	103.20
68	TELADOC	51.00
69	AT AND T MOBILITY	391.36
70	OK STATE DEPT OF HEALTH	190.00
71	DISBURSEMENT FUND	31,450.78
72	COMMUNITY CARE EAP	17.50
73	MEDICLAIMS, INC.	6,680.64
74	DISBURSEMENT FUND	34,602.41
92712	BOUND TREE MEDICAL, LLC	1,816.83
92770	ZOLL MEDICAL CORP.	764.62
92876	BOUND TREE MEDICAL, LLC	1,513.06
92917	SUPERIOR LINEN SERVICE	7.00
92920	FUELMAN	615.84
92926	AIRGAS USA, LLC	519.19
92942	SUDDENLINK	35.00
92953	WINDSTREAM	298.96
92954	WINDSTREAM	44.34
92956	ZOLL MEDICAL CORP.	1,013.76
92960	ONE SOURCE WATER	26.40
92975	FUELMAN	540.78
92978	ONE SOURCE WATER	14.40
92981	AIRGAS USA, LLC	835.30
92988	DR. CASEY HANNA	400.00
93001	TIM'S PLUMBING SERVICE	308.50
93014	SUPERIOR LINEN SERVICE	47.00
93018	FUELMAN	727.53
93026	SAM'S CLUB MEMBERSHIP	40.00
93044	WAGONER CO. SHERIFF DEPART	562.50
93050	FUELMAN	667.99
93079	CAPITAL ONE	301.43
93080	NINTH BRAIN	3,078.00
93083	CARD SERVICES	199.96
93096	WPWA GROSS REVENUE FUND	1,029.04
93107	ONE SOURCE WATER	14.40
93125	GREEN COUNTRY MEDICAL WA	35.00

EDF Claims

26	CITYWIDE PROPERTY MAINTENANC	359.55
27	SESAC	513.00

5. Mayor's Report

Mayor Jones wished everyone in attendance a Happy New Year. The OWRB loan for the stormwater project closed in December. The Stormwater committee will be meeting on Tuesday, January 4, 2022 and a public open house/information session will be held at the Civic Center on January 18, 2022 from 4:00 p.m. until 7:00 p.m. The Christmas parade and music shows were held in December. We will discuss during budget planning if we want to continue with the shows.

6. Discussion and possible action – To enter into an Engineering Services Contract for the 2021 CDBG Project Coal Creek Lift Station Replacement – Bidding and Construction Phase Engineering Services with Holloway, Updike and Bellen, Inc.

Mayor Jones told the Council that we had received two quotes for this service and had used the scoring sheet provided by the Federal Government to review the quotes. Holloway, Updike and Bellen, Inc. had all of the required documents in their quote. The committee scored both proposals and Holloway had the higher score. Dwayne told the Council that the Department of Commerce requires us to go through this process and the HUB was more apt to meet the needs of the City of Wagoner on this project.

Motion by Councilor Abernathy, second by Councilor Bogle to enter into an Engineering Services Contract for the 2021 CDBG Project Coal Creek Lift Station Replacement – Bidding and Construction Phase Engineering Services with Holloway, Updike and Bellen, Inc. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

7. Discussion and possible action –
Police Dept. – To hire Anthony Siler as full-time police officer
Police Dept. – To end the probation period on employee, Chelsee Cartwright
NOTE: The Council may adjourn to an executive session for the purpose of discussing the above items pursuant to Title 25 O.S., Section 307 (B)(1)

The Council did not adjourn to an executive session.

Mr. Siler has been working for the Police Department as a part-time employee. There was an opening at the department and he has transitioned to full-time police officer. Recommendation was made to hire Anthony Siler as full-time police officer at a rate of pay of \$17.18 per hour with an effective date of 12/16/2021.

Motion by Councilor Abernathy, second by Councilor Butler to hire Anthony Siler as full-time police officer at a rate of pay of \$17.18 per hour with an effective date of 12/16/2021. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

Recommendation was made to end the probation period on Chelsea Cartwright effective 1/3/2022 and increase her rate of pay to \$14.75 per hour.

Motion by Councilor Abernathy, second by Councilor Wagoner to end the probation period on Chelsea Cartwright effective 1/3/2022 and increase her rate of pay to \$14.75 per hour. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

8. Discussion and possible action – To ratify the appointment of Ronald Skeen, Sr. as Board Member of the Wagoner Metropolitan Area Planning Commission

Mr. Skeen was present at the Council meeting. Mayor Jones advised he would like to appoint Mr. Skeen to the open seat on the Board. Mr. Skeen has attended a few planning commissions meetings and is willing to serve on this Board.

Motion by Councilor Wagoner, second by Councilor Butler to ratify the appointment of Ronald Skeen, Sr. as Board Member of the Wagoner Metropolitan Area Planning Commission. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

9. Discussion – Hiring of one additional full-time firefighter

Councilor Wright had asked last month that we get an update on this item. Deputy Fire Chief Jimmy Cagle addressed the Council. He advised that the plan was to add an additional firefighter in the next budget year. He stated that they were handling the current work load and would like to continue to operate the way they were at present until next budget year.

Councilor Schilling inquired if they planned to be ready to hire a firefighter in July, 2022. Mr. Cagle advised that they were moving forward with the process to try and be ready by that time.

10. Unscheduled public appearances

There were no unscheduled public appearances.

11. Departmental Reports

Jimmy Leopard gave the hospital report and advised that they were seeing large numbers of Covid cases at the hospital. They administered 300 Covid tests during the month of December and have had 208 admissions since the beginning of the pandemic. He advised that the hospital continues to grow and introduced Dr. Kristofor Kalvig to the Council. Dr. Kalvig is a podiatrist specializing in foot/ankle treatment and general foot care.

Dwayne advised the Council that the laws regarding Commercial Drivers Licenses have changed and we are struggling to get testing times for employees. It is becoming a challenge to retain employees who have these licenses and we will have to address this issue going forward.

Park & Recreation Supervisor, Kenneth Peters, presented information to the Council on the bridge replacement that was budgeted for the bridge on the walking trail. He presented a budget for the project as well as a drawing which was done by our engineering firm. The bridge will be manufactured locally by Boyd Welding and it meets ADA standards. It will be a steel structure with wood flooring.

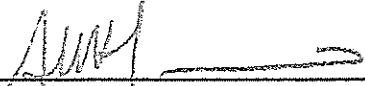
Councilor Samson inquired if the bridge would be widened and if it would affect stormwater in the park.

Mr. Peters advised the bridge could not be widened but we would clean out the debris under the bridge to improve the water flow. The bridge will not affect the stormwater in the park.

12. Adjournment

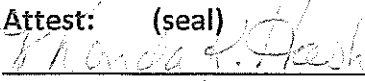
Motion by Councilor Wagoner, second by Councilor Butler to adjourn the City of Wagoner regular business meeting. VOTE: Butler, yes; Wagoner, yes; Bogle, yes; Schilling, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED
MEETING ADJOURNED



Albert Jones, Mayor

Attest: (seal)



Rhonda K. Hash, City Clerk