

WAGONER PUBLIC WORKS AUTHORITY
REGULAR BUSINESS MEETING
WAGONER CITY HALL
231 CHURCH STREET
DECEMBER 4, 2023
7:00 P.M.

DALTON SELF, CHAIRMAN
DWAYNE ELAM, PUBLIC WORKS DIRECTOR
KEN HICKS, ATTORNEY

RHONDA K HASH, SECRETARY
DONNA S. JONES, TREASURER

Jimmy Butler
Anthony Wagoner
Brenda Lenard
Kevin Higginbottom

Patrick Sampson
Gayla Wright
Larry Abernathy
Steven L. Rhoden

Meeting tape recorded by Rhonda K. Hash, Secretary
Agenda Posted December 1, 2023 at 4:30 P.M.

THE WAGONER PUBLIC WORKS AUTHORITY REGULAR BUSINESS MEETING FOR DECEMBER 4, 2023 WAS CALLED TO ORDER AT 8:04 P.M. BY CHAIRMAN SELF. ALL TRUSTEES WERE PRESENT.

1. Approval or correction to minutes: November 6, 2023

Motion by Trustee Abernathy, second by Trustee Butler to approve minutes of November 6, 2023. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

2. Approval or denial of claims: W.P.W.A. to include #80 - #100 manual warrants
WPWA Capital Projects Fund-#25 - #31
Special Events Fund-#51-#59

Motion by Trustee Butler, second by Trustee Rhoden to approve claims list as submitted. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

Claims List: Taken from Purchase Order Receipt Report – Manual Warrants listed first

80	DISBURSEMENT FUND	80,420.33	99539	GRAINGER	50.97
81	SERVICE OKLAHOMA	81.50	99541	FLEETCOR TECHNOLOGIES	1,118.46
82	WPWA CAPITAL PROJECTS	3,750.19	99544	CLEAN THE UNIFORM CO.	1,389.94
83	DISBURSEMENT FUND	772,265.45	99548	IBT INC	85.53
84	DISBURSEMENT FUND	23,037.25	99551	DAVID'S DISCOUNT TIRE	104.00
85	COMMUNITY CARE	19,335.54	99552	WINDSTREAM	427.00
86	DELTA DENTAL	932.52	99555	ONG	661.22
87	VISION SERVICE PLAN	522.12	99557	PUBLIC SERVICE CO OF OKLA	8,391.25
88	SUNLIFE INSURANCE	294.98	99563	TULSA HOSE & FITTINGS	6.08
89	OMAG	28,477.62	99564	CINTAS CORPORATION	7.15
90	AT AND T	140.61	99566	VIP VOICE SERVICES	491.50
91	AT AND T	264.12	99567	UTILITY SUPPLY	101.50
92	DISBURSEMENT FUND	82,582.55	99569	SUPERIOR LINEN SERVICE	22.73
93	PRYOR WASTE AND RECYCLING	49,521.17	99571	FLEETCOR TECHNOLOGIES	934.85
94	TELADOC	157.25	99574	WARREN CAT	349.63
95	COMMUNITY CARE EAP	81.80	99576	KUBOTA OF PRYOR	188.36
96	DISBURSEMENT FUND	84,940.16	99579	O'REILLY AUTOMOTIVE INC	108.35
97	WAGONER EMS	49,500.00	99580	CUMMINS POWER	431.50
98	OMAG	70,388.00	99581	PREMIER TRUCK GROUP OF MUS	395.69
99	WPWA CAPITAL PROJECTS	37,135.00	99584	CLEAN THE UNIFORM CO.	1,389.94
100	PRYOR WASTE AND RECYCLING	28,194.56	99588	SUPERIOR LINEN SERVICE	22.73
99374	CORE & MAIN LP	3,212.25	99600	QUALITY RUGS	210.00
99382	USA BLUE BOOK	602.84	99604	ONE SOURCE WATER	24.97
99462	HAWKINS, INC	8,438.15	99607	TIFCO INDUSTRIES INC	310.92
99463	WAGONER LUMBER COMPANY	52.56	99609	WINDSTREAM	293.02
99464	HACH COMPANY	4,258.00	99610	LEAF	127.52
99469	HALL ESTILL, ATTORNEYS AT LAW	392.00	99612	SADLER PAPER COMPANY	62.40
99470	SAM'S CLUB	54.94	99615	CJ ELECTRIC	150.00
99474	SUPERIOR LINEN SERVICE	22.73	99617	MITCHELL1	224.64
99476	FLEETCOR TECHNOLOGIES	1,175.36	99619	PRYOR WASTE & RECYCLING	217.00
99478	WINDSTREAM	117.15	99621	BANK OF OK CORPORATE TRUST	64,042.65
99479	FEDERAL PROTECTION INC.	720.00	99622	BANK OF OK CORPORATE TRUST	12,155.22
99480	AUTOZONE	14.99	99624	CITY OF WAGONER GEN FUND	41,666.67
99482	WAGONER COUNTY RWD 6	995.55	99630	CAPITAL ONE	206.38
99485	CLEAN THE UNIFORM CO.	1,382.23	99634	RHONDA HASH	53.55
99489	MONITORING OKLAHOMA	116.00	99637	AUTOZONE	179.40
99490	WAGONER LUMBER COMPANY	207.98	99641	O'REILLY AUTOMOTIVE INC	7.99
99494	SAM'S CLUB	17.98	99644	FIVE STAR OFFICE SUPPLY	308.92
99496	SUPERIOR LINEN SERVICE	28.88	99645	OKIE PACKAGING & INDUSTRIAL	249.00
99498	ONE SOURCE WATER	83.94	99648	OMUSA/MESO	655.87
99502	WINDSTREAM	1,105.41	99650	SADLER PAPER COMPANY	31.03
99511	QUADIENT LEASING USA, INC.	529.90	99651	TULSA HOSE & FITTINGS	61.89
99512	QUADIENT LEASING USA, INC.	479.50	99653	FLEETCOR TECHNOLOGIES	555.49
99513	QUADIENT LEASING USA, INC.	735.09	99656	WPWA GROSS REVENUE FUND	8,407.11
99515	OKLAHOMA ONE CALL SYSTEM	1,224.45	99660	SAM'S CLUB	17.98
99518	NORTHERN SAFETY CO. INC	68.82	99662	SUPERIOR LINEN SERVICE	22.73
99520	ARKANSAS ELECTRIC COOP	10,312.60	99663	ACCURATE ENVIRONMENTAL	650.00
99524	DAVID L WEATHERFORD	510.00	99665	AMAZON CAPITAL SERVICES, INC	324.08
99525	CUMMINS POWER	240.79	99667	A+ CDL TRUCK RENTAL	6,750.00
99526	NORTHWEST TRANSFORMER CO.	9,327.00	99668	INTERSTATE BATTERY SYSTEM	147.95
99527	NORTHWEST TRANSFORMER CO.	1,650.00	99671	O'REILLY AUTOMOTIVE INC	104.95
99529	XEROX CORPORATION	21.05	99673	TOOLS BY THE NUMBER	45.00
99530	HI-LINE TOOL COMPANY	402.66	99675	CUMMINS SOUTHERN PLAINS LLC	240.79
99533	MUSKOGEE SAND CO. INC	134.00	99680	CLEAN THE UNIFORM CO.	1,381.61
99535	HAWKINS, INC	10.00	99682	OKLAHOMA MUNICIPAL	28,918.00
99536	CJ ELECTRIC	320.00	99690	POSTMASTER	1,787.78
99538	CLEAN THE UNIFORM CO.	1,389.94	99693	WAGONER LUMBER COMPANY	196.36

99697	B & J OIL CO., INC	1,325.49
99700	CARD SERVICES	247.98

WPWA Capital Projects Fund Claims

25	DISBURSEMENT FUND	1,558.76
26	DISBURSEMENT FUND	1,866.93
27	DISBURSEMENT FUND	223.92
28	JODEE CONSTRUCTION	36,710.00
29	KEMP STONE, INC.	2,184.44
30	SUNSTATE EQUIPMENT RENTAL	1,915.00
31	CHAMPION CONCRETE, INC.	425.00

WPWA Special Events Fund Claims

51	BANCFIRST	350.00
52	PERFORMER	1,500.00
53	PERFORMER	500.00
54	PERFORMER	300.00
55	PERFORMER	500.00
56	PERFORMER	600.00
57	SADLER PAPER COMPANY	60.32
58	POPCO	50.00
59	SAM'S CLUB	98.89

3. Chairman's Report

No report was given.

4. Discussion and possible action – To establish dates for regular monthly Board meetings for 2024 calendar year

This is a duplicate item from City agenda.

Motion by Trustee Butler, second by Trustee Wagoner to establish dates for regular monthly Board meetings for 2024 calendar year to be the first Monday of each month with the exception of the January and September meetings which will be held on Tuesday. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

5. Discussion and possible action – To approve or not approve employee holiday list for 2024 calendar year

This is a duplicate item from City agenda.

Motion by Trustee Sampson, second by Trustee Higginbottom to approve employee holiday list for 2024 calendar year. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

6. Discussion – To note receipt of Permit No. SL000073230876 – 8” Sanitary Sewer Projects along NW 2nd St., SW 8th St., and NE 11th St.

Receipt of permit was noted in the minutes.

7. Discussion and possible action – To approve or not approve Invoice WAG-23-07-01 – Sewer Line Extensions (SW 8th Street, NW 2nd Street, N Jefferson Ave and NE 11th Street) in the amount of \$1,889.21 from Infrastructure Solutions Group, LLC Consulting Engineers

Motion by Trustee Sampson, second by Trustee Wagoner to approve Invoice WAG-23-07-01 in the amount of \$1,889.21 from Infrastructure Solutions Group, LLC Consulting Engineers. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

8. Discussion and possible action – To approve or not approve 21WGN01 – Wagoner GIS Services Phase II Contract Amendment with Meshek & Associates, LLC for Water System Field Inventory

Dwayne told the Board that this was the second phase of the GIS Services contract and will do the water inventory. The amount of the contract is the same but the dates and professional services rates have changed.

Motion by Trustee Abernathy, second by Trustee Butler to approve 21WGN01 Contract Amendment with Meshek & Associates, LLC for Water System Field Inventory. VOTE: Butler, yes; Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

9. Discussion and possible action –
Water Distribution – To end the probation period on employee, Gary Zongker
NOTE: The Board may adjourn to an executive session for the purpose of discussing the above item pursuant to Title 25 O.S., Section 307 (B)(1)

The Board did not adjourn to an executive session.

Recommendation was made to end the probation period on Gary Zongker effective 12/4/2023 at a rate of pay of \$15.44 per hour.

Motion by Trustee Sampson, second by trustee Abernathy to end the probation period on Gary Zongker effective 12/4/2023 at a rate of pay of \$15.44 per hour. VOTE: Butler, yes Wagoner, yes; Lenard, yes; Higginbottom, yes; Rhoden, yes; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

10. Unscheduled public appearances

There were no unscheduled public appearances.

11. Departmental Reports

Dwayne stated that since we had received the DEQ Permit the Wastewater Distribution crew was working on sewer lines on N Buchanan and SW 8th. We have a contractor in town doing some rehab on manholes. The Electric Department are trying to anticipate and prepare for winter and all departments are still dealing with supply chain issues.

12. Adjournment

Motion by Trustee Wagoner, second by Trustee Wright to adjourn the Wagoner Public Works Authority regular business meeting. VOTE: Butler, yes; Wagoner, yes; Lenard, YES; Higginbottom, yes; Rhoden, YES; Abernathy, yes; Wright, yes; Sampson, yes.

MOTION CARRIED

MEETING ADJOURNED